

Starting with Yammer

Presentation by Harry Lewis at the monthly meeting of Melbourne PC User Group Inc.
5 August 2015

Need a Melb PC account at Office 365? send an email message to:

switchover@melbpc.org.au

Once your account is set up you can access Yammer from the email home page (Outlook Web App).

Starting again from the beginning...

Open browser

Navigate to: outlook.office.com

Enter your Melb PC (Office 365) email address and password



Sign in with your work or school account

☐ Keep me signed in

[Sign in](#)

[Can't access your account?](#)

Don't have an account assigned by your work or school?
[Sign in with a Microsoft account](#)



Your work or school account can be used anywhere you see this symbol.
© 2015 Microsoft [Terms of use](#) [Privacy & Cookies](#)

Login page (with “Office 365” in red at the top). Enter your email address & password, click “Sign in”.



It looks like [REDACTED]@melbpc.org.au is used with more than one account. Which account do you want to use?



Work or school account
Assigned by your work or school



Microsoft account
Personal account

Cancel



Your work or school account can be used anywhere you see this symbol.
© 2015 Microsoft Terms of use Privacy & Cookies

if this comes up: Office 365 login – but which is it?



It looks like [REDACTED]@melbpc.org.au is used with more than one account. Which account do you want to use?



Work or school account
Assigned by your work or school



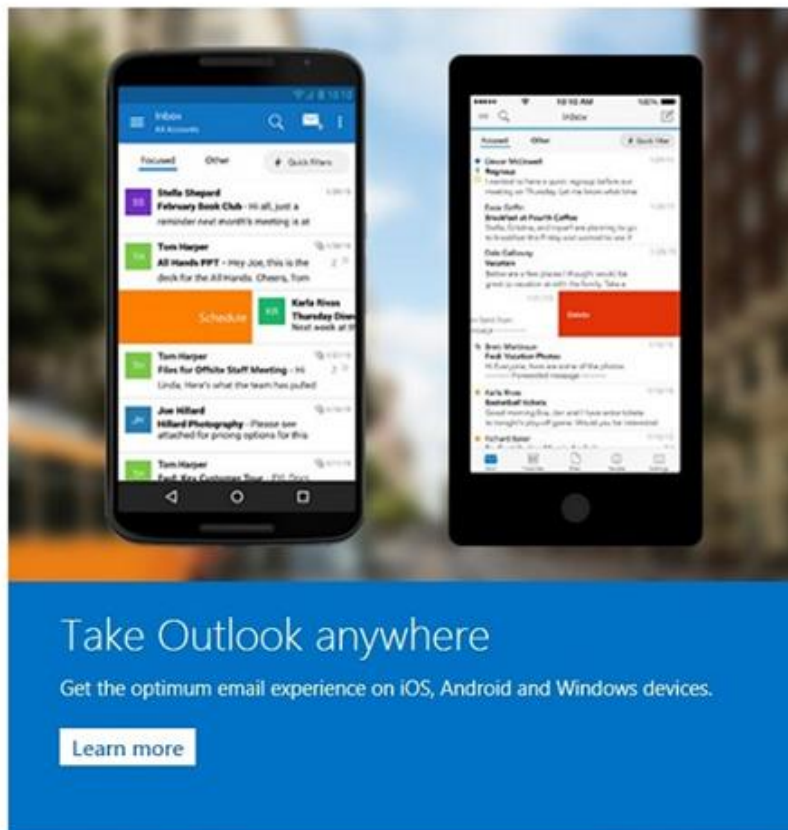
Microsoft account
Personal account

Cancel



Your work or school account can be used anywhere you see this symbol.
© 2015 Microsoft Terms of use Privacy & Cookies

Choose “Work or School account”



Outlook

Microsoft account What's this?

Email or phone

Password

☐ Keep me signed in

Sign in

Can't access your account?
Sign in with a single-use code

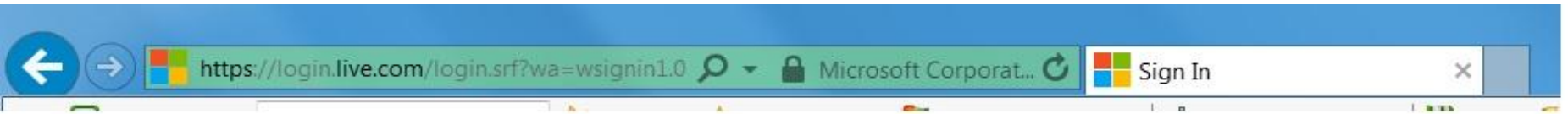
Don't have a Microsoft account? [Sign up now](#)

Microsoft

[Contact Us](#) [Terms of Use](#) [Privacy & Cookies](#) [Link Disclaimer](#) ©2015 Microsoft

Oops! Wrong place – cure this by changing the url (web address)

Correcting the web address (url): if you see this:

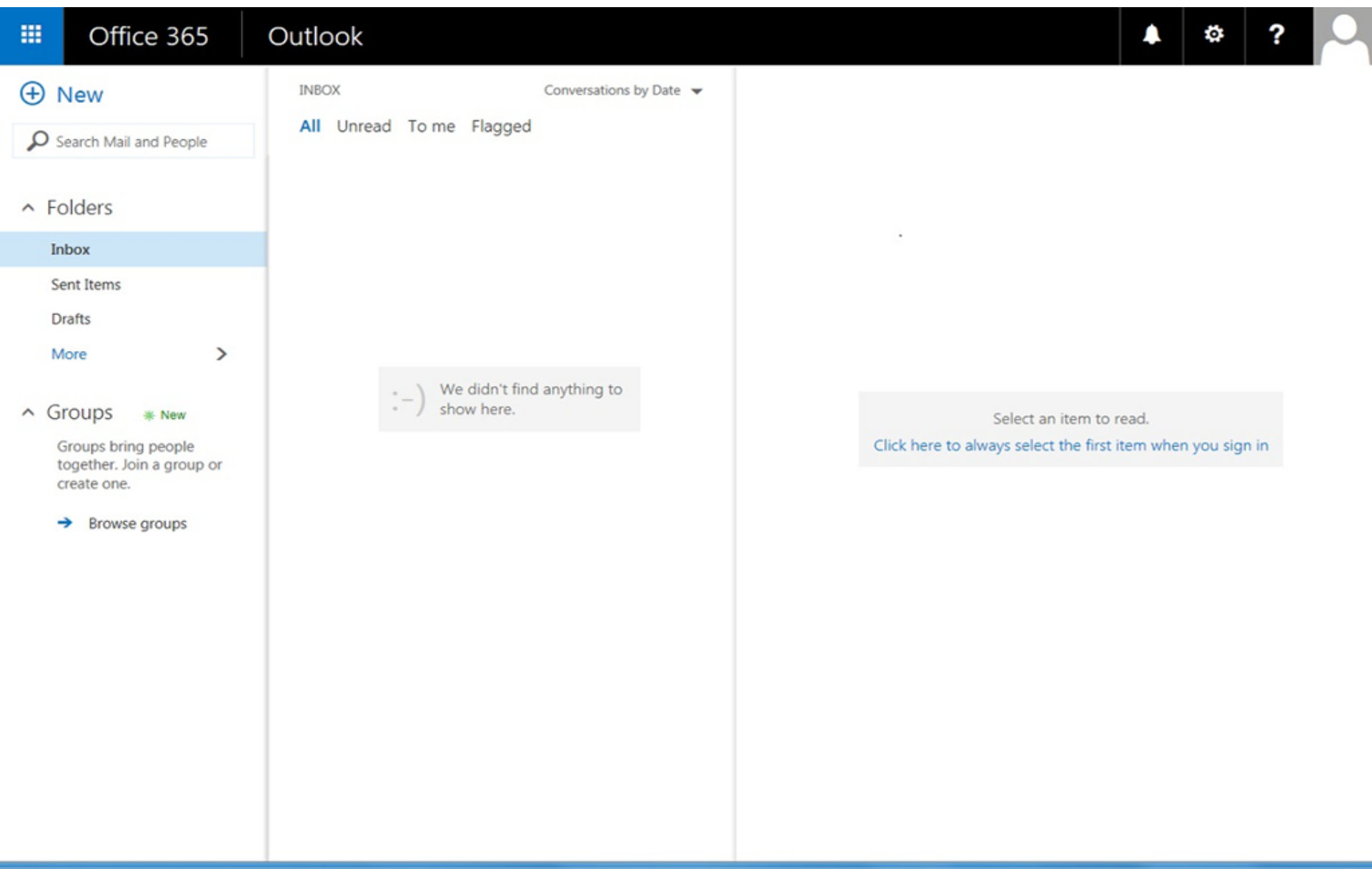


replace that with:

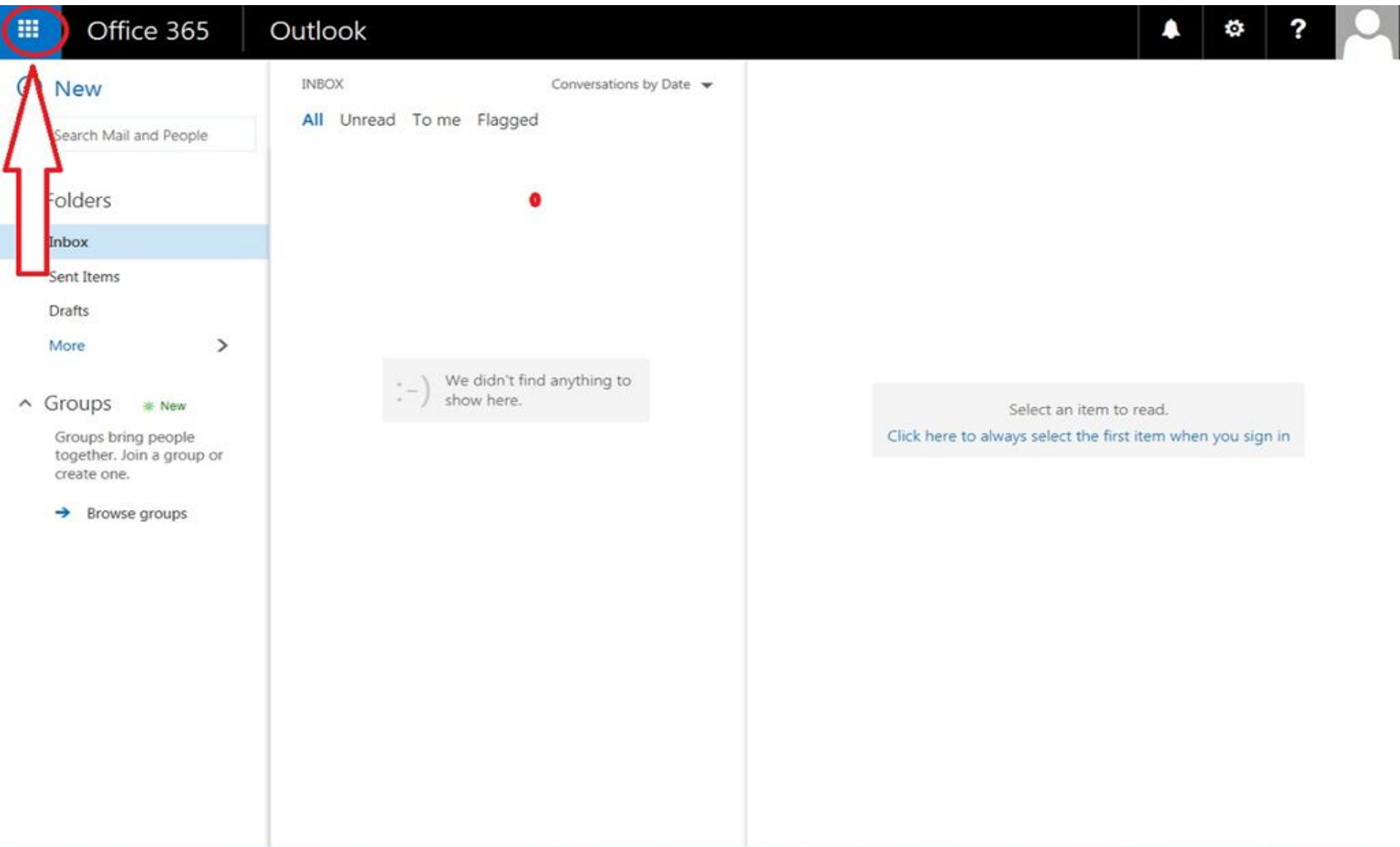


“live.com” is the outlook.com login place; you don’t want to go there!

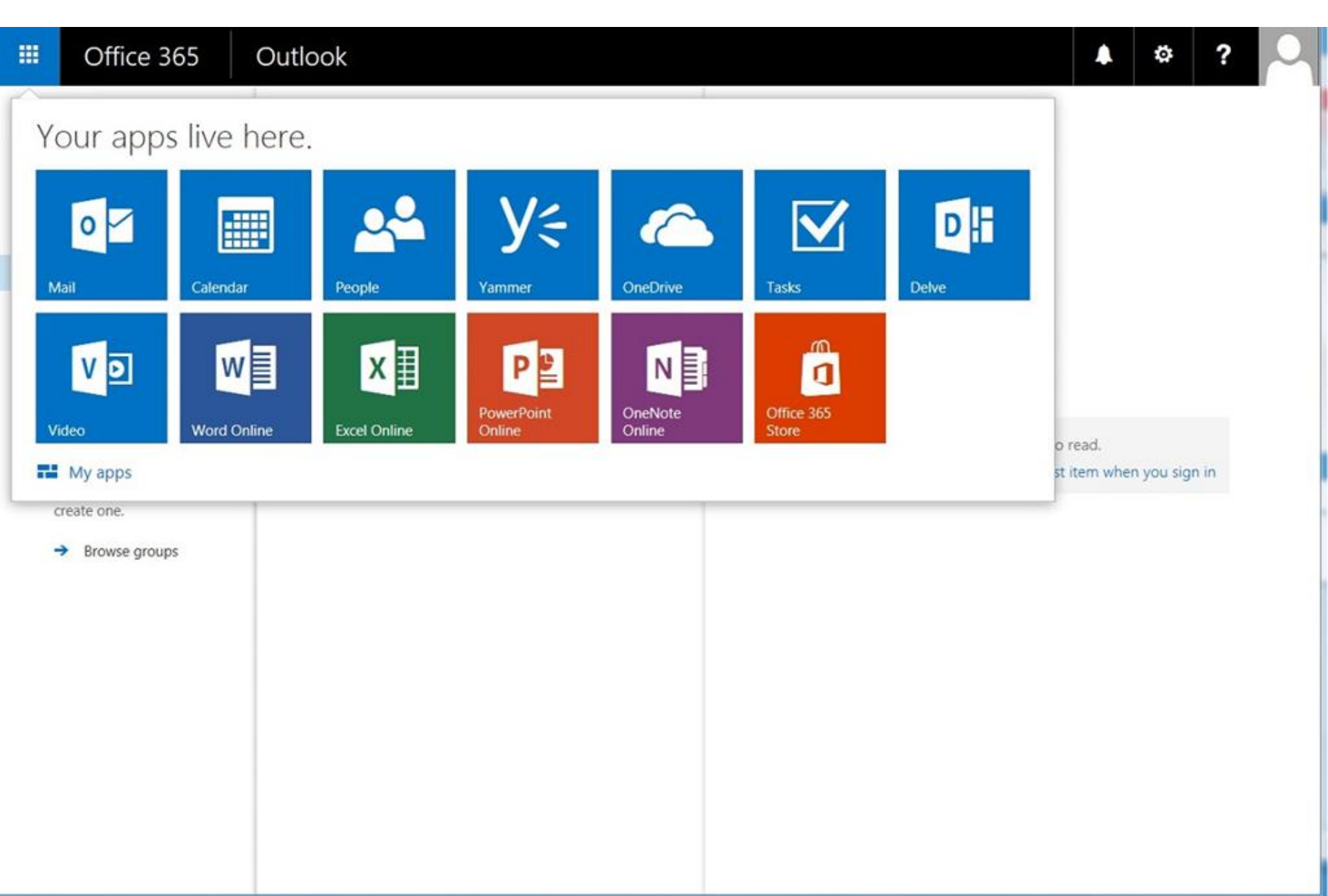
“outlook.office.com” is one of several that takes you to Office 365 (and it’s short)



Office 365 email home page (Outlook Web App)



Finding Yammer – click on the Rubik's cube white square, top left



..and this is what you see

Office 365 Outlook

Your apps live here.

The screenshot shows the 'My apps' section in the Outlook interface. It features a grid of application tiles. The Yammer tile, which has a blue background and a white 'y' logo, is circled in red. Other tiles include Mail, Calendar, People, OneDrive, Tasks, Delve, Video, Word Online, Excel Online, PowerPoint Online, OneNote Online, and Office 365 Store. Below the grid, there is a 'My apps' section with a 'Browse groups' link.

Mail Calendar People Yammer OneDrive Tasks Delve

Video Word Online Excel Online PowerPoint Online OneNote Online Office 365 Store

My apps

create one.

→ Browse groups

to read.
st item when you sign in

Click on “Yammer”

Create Profile

Follow Colleagues

Join Groups

Add Your Photo

Welcome to the melbpc.org.au network!

newtoyammer@melbpc.org.au

First Name*

Arthur



Last Name*

Dent

Department

Job Title

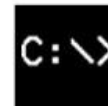
Next

By clicking Next, you are indicating that you have read and agree to the Terms of Use

379 of your coworkers -

- are currently using Yammer

to share **status updates, ideas, news, questions, and answers**. Each of your coworkers has a profile, and you can see what they're working on.




First time at Yammer – Job Title optional (default: “Member”); click ‘Next’

Create Profile

Follow Colleagues

Join Groups

Add Your Photo

English (US) 

Who do you work with?

Yammer is for connecting with your co-workers at melbpc.org.au. Follow at least a few colleagues to grow your network. We'll show you relevant content based on your coworkers. The more you add, the more relevant the content will be.


I work with:

@ melbpc.org.au ▼
@ melbpc.org.au ▼
@ melbpc.org.au ▼
@ melbpc.org.au ▼
@ melbpc.org.au ▼

Relevance score:
 10%

Next

Just click 'Next' on this page

English (US) 

Create Profile


Follow Colleagues

Join Groups


Add Your Photo

Join Relevant Teams


Find the groups for your department, projects, position, and areas of interest.




All Company
✓ Joined




Yammer Help
[Join](#)




MPC
[Join](#)




Windows 10
[Join](#)




Computing
[Join](#)




Office 365
[Join](#)



Chit Chat
[Join](#)



Melb PC Information
[Join](#)



Essendon Daytime SIG
[Join](#)

[Next](#)

First chance to add Team (Group) memberships; can be extended later



Add your profile photo



Select an image file on your computer:

Browse...

Save & Continue

Skip

Optional: default image will be your initials



Add your profile photo



Select an image file on your computer:

Browse...

Save & Continue

Skip

..or you can just Skip this one completely

Office 365 Yammer

Update Poll Praise

Start a new message topic?

Top · All · Following

GETTING STARTED

16%

Write your first post

Follow your coworkers

Start a Group

Stop Mobile App

see all

Get Yammer Notifier for desktop

Stay connected to your messages and conversations on Yammer with desktop alerts.

Download the Yammer Notifier

Jenny Lurman — All Company

Did we ever decide what visuals we wanted to use for the 2013 campaign? I think that ...

Bias

Show 14 older replies »

1 share

Arthur Dent melbpc.org.au

July 16 at 9:08am

Optional – sends popups informing of new Posts (Windows only)

Office 365 Yammer

Update Poll Praise

Start a new message topic?

Top · All · Following

All Company

20+

Browse Groups

Create Group

July 15 at 5:21pm

Follow

bias

Warning!!! Controversial topic!!

How much do we think the obvious top-heavy Labour bias of posters here has on scaring away dissenting posters?

Me first. I think it could have a big influence and if, perish forbid, I were a Tony Abbott admirer I'd think twice about sticking my oar in here.

Let battle commence!

Like · Reply · Share · More

Bias

Show 14 older replies »

1 share

July 16 at 9:08am

GETTING STARTED

16%

Write your first post

Follow your coworkers

Start a Group

Get Yammer for desktop

Get the Yammer Mobile App

APP DIRECTORY

see all

Online Now

Search for People

Search above for more people





Arthur Dent melbpc.org.au

Checking for other groups that may interest you

Office 365 Yammer

Update Poll Praise

Suggested Groups

-  **Melb PC Information**
187 members [Join](#)
-  **Yammer Help**
Get answers to your questions about Yammer here!
124 members [Join](#)
-  **Office 365**
This site is intended to provide updates on our Office 365 roll-out plans.
183 members [Join](#)
-  **Email Help**
To discuss and seek help with Email
140 members [Join](#)

[Done](#) [View more groups](#)

Arthur Dent melbpc.org.au

July 16 at 9:08am

1 share

show 14 older replies »

SUG

16%

post workers

desktop

Mobile App


see all

Now

People





above for more people


This list is scrollable. Click “Join” to join! Here are some suggestions.




Office 365

Yammer



 Search

 GROUPS

Computing

Windows 10


Office 365


Email Help

Melb PC Informati...

Yammer Help

All Company 20+

 Browse Groups

 Create Group



Computing

Public Group |  Joined

For chatting about computers. Proble

CONVERSATIONS

FILES 25+

NOTES

 Update  Poll  Praise

Share something with this group...

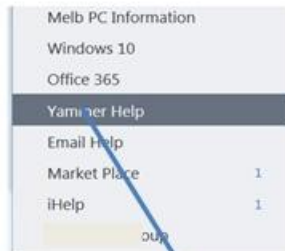


10 hours ago

Follow

I'm looking at buying an SSD. Any particular suggestions/comments? I certainly don't feel dollar for that extra few percent of performan probably be quite happy with something from the performance curve :-)

Now you can see all your Groups listed on the left. Click title to visit.



Saturday at 1:45pm

#yammer link on (new) Melbpc site

Using only "Find" I looked for mention of "Yammer" on the new website, <http://stg.mpcug.net.au/> - no result, so not actually promoting the idea.... There is the link saying Office 365 - Portal (Melbpc) of course. The "old" website tho, has the message:
< Please join the Melb PC Yammer Discussion Forum by clicking on the Yammer Tile after you log in to Office 365 to ask any questions. > (missed something? Don't see a Yammer tile in the Portal)

experts, please help answer some questions.

PINNED



Welcome to Yammer
Uploaded February 1



Office 15 Minute Webina...
Published December 28, ...



You can find more help in the "Welcome to Yammer" file



Office 365

Yammer



Search



GROUPS

Computing

Windows 10

Office 365

Email Help

Melb PC Informati...

Yammer Help



Computing

Public Group | ✓ Joined

For chatting about computers. Pro

CONVERSATIONS

FILES 25+

NOTES



Update



Poll



Praise

Share something with this group...

This envelope icon points to your Inbox.

Office 365Yammer

1

Search

GROUPS

Computing

Windows 10

Office 365

Email Help

Melb PC Informati...

Yammer Help

All Company20+

Browse Groups

Create Group

Inbox

Create Message

Search my messagesSearch

Unread Messages (1)

New private message

y

Yammer

Welcome to the private network for melbpc.org.au! Only coworkers with a verified e

Read Messages

AD

Arthur Dent in All Company

has #joined the melbpc.org.au network. Take a moment to welcome Arthur.

Online Now

Search above for more people

Your inbox at the start because...

Q: Which messages are delivered to my Inbox?

A: Your Inbox contains all the messages that you are following. Generally, this means private messages, announcements, and conversations that you participated in or were @mentioned in. You can also decide to follow any conversation that you want. To do this, click **Follow in Inbox** on the **More** menu of a conversation.

The Inbox does NOT pick your Group memberships – only Announcements , and otherwise conversations you joined or Followed, or where you were mentioned.

Some members mainly use Groups, but it's worth checking your Inbox from time to time

Office 365

Yammer

Home

3

7

Search

GROUPS

Technology News

Computing

Chit Chat4

Melb PC Information

Windows 10

Office 365

Yammer Help

Email Help

Market Place1

iHelp1

HL Private Group

ASN Mailbox

Test

Enterprise Cloud Server ...

All Company


CH

New

Follow

July 30 at 7:52am

I need to replace my computer (2006 vintage running on XP Pro) and would like some advice.
I am looking for a work horse computer to run Microsoft Office, genealogy programs, Adobe Acrobat and Photoshop and store lots of images. Most of my computer time is spent researching and writing family history and creating a newsletter.
I had thought of a build your own a la Charles Wright but I have not found a recent list model is most [expand »](#)



I will look at a SSD Hard Disk

Will be getting a SSD hard disk

computer is they are often
or want. If the budget allows
ance,
isting software is compatible,
4 bit O/S with lots of ram
Photoshop is is fairly recent a
[expand »](#)

some of my software. They
with the free upgrade as a

Over to you!

Office 365: Some useful urls (web addresses)

portal.office.com

after you login, takes you to the choice page all your apps
(mail/Yammer/OneDrive etc.)

outlook.office.com

takes you to Office 365 webmail (Outlook Web App)

yammer.com

takes you to Yammer

onedrive.com

takes you to your OneDrive