



PC Update

The Newsletter of
Melbourne PC User Group Inc.

October 2016 Volume 33 Issue 9

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Melb PC User Group
Inc is a member of
the Association of
Personal Computer
User Groups



NEW Monthly Meeting Live Stream

Tune in here at 7.00pm on Wed 5 October to view
the Monthly Meeting live over the Internet.

Test Transmission usually commences at around 6.15pm

<http://tv.melbpc.org.au>

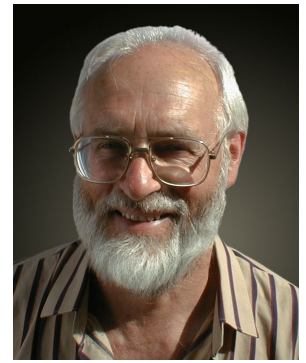
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Proposed New Committee

The following is a speech that George delivered at the conclusion of the Special General Meeting on Wednesday 7 September. He had been asked to lead a full alternative committee at the forthcoming election.



George Skarbek

Like many other members, I was dismayed by the dysfunctional committee and the problems this is causing. Over recent months a number of members expressed concern about current leadership and asked if I would stand again.

At a recent lunch, **John Hall** challenged me and said that if I stand for president he would stand for VP. Before I had a chance to reply, **John Swale** said that he would stand as Secretary plus two other former committee member offered to stand. I was overwhelmed by this support as I have been on committee with all of these people and I respect all of them. Naturally I said yes. I have been a member for over 30 years and am the longest serving past president in the club's history with 4 years as President. I have been Secretary and Treasurer and Manager of our Internet service for a number of years.

With the support of such good people, I and a couple of others asked a few other members to stand and very soon we had not only all the executive positions filled but had a full 12 member committee offering to stand.

I feel very honoured to stand for president with such able members offering to help. Our full team will include **Bill Ford** whom I regard as an elder statesman of the Group. Not only was he the CEO of a large organisation and an accountant but has many other skills including excellent people skills. Something that is severely lacking on the current committee. Bill will stand for Treasurer.

The majority of this team worked with me when I

was president and we had over 10,000 members. Many had executive positions in their day jobs. All members of the team have been involved in SIGs, many for well over a decade.

The proposed committee members are:

Margaret Brown. Not a token woman but during her 25 years experience in the club she has served three productive terms on the committee.

Chris Hughes has been running the Wyndham SIG for five years.

Harry Lewis president for three years from 2013–2015 incl and is respected by almost everyone.

David King served many years on committee and attends many SIGs

John Morris served many years on committee and has been running the Bayside SIG for many years.

Ernie McCarthy has worked with John Guegan in running the successful Essendon SIGs for many years.

Paul Woolard has been with the group for very many years and is running the EAST SIG.

We will present an experienced and unified team with no personal agendas and whose only objective is to provide a better outcome and better future for all the members. As the election is in November I suggest that you vote for this unified, experienced and dedicated team, motivated to look after your interests. ■

Introduce a friend to Melb PC and receive three months *free membership* p30

Letters to the Editor

The Editor
PC Update

Dear Sir

I note that former President John Bade has nominated for the position of Vice President, and for that of an Ordinary Committee member, at the forthcoming club elections.

Notwithstanding his recent removal as Club President, while he remains a regular Melb PC member Mr Bade is entitled to stand for office, like any other club member. As I have publicly stated previously I respect his enthusiasm for the future of our club

However, if he expects members to support him at the election, he needs to convince voting members that:

1. He is now prepared to treat members, volunteers and committee members with respect & courtesy.
2. He is prepared to work cooperatively with and as a team player with other committee members
3. He is prepared to abide by committee decisions
4. He will fully respect the privacy of members and of member information.

I invite him to submit a statement to the Yammer Election Policy Statements group demonstrating his preparedness to comply with the above. Mr Bade should note that any long winded reiteration of historical committee decisions (as has been his wont) is not wanted.

And I would strongly suggest to members that unless such a commitment is given. and given in unequivocal terms, a vote for Mr Bade would risk a return to the divisive and totally unproductive state of affairs which forced his removal only a few weeks ago.

Members should keep this in mind when voting.

Roger Brown

The Editor
PC Update

Dear Sir

Regarding John Bade's nomination to stand for Vice President or Committee member. This is of major concern to me as my name appeared on the petition for the Special General Meeting held to remove him from office, just a month ago. We have no wish to return to the conditions/chaos that necessitated the SGM.

I noticed that John Bade posted in Yammer (Melb PC Discussion) on 30 September 2016 @ 4.22pm, a long post containing segments of text supposedly extracted from past committee meetings. This suggests it would be 'business as usual' John Bade style. If elected to committee he will try to push through decisions he claims were made at some time in the past, regardless of whether further discussions have overridden or modified a particular decision.

Also there is some hint that John Bade intends to take legal action against the club. In my opinion, that is an impossible situation, where a member can be taking legal action and at the same time, be on the committee in ANY position. These things have to be mutually exclusive.

Should he happen to be elected, I would hope that the new committee would suspend John Bade from any committee position while there is any threat of disruptive legal action.

Better still, by my bringing the above to the attention of members with this letter, that members will simply not vote for John Bade at all, thus eliminating the potential and allowing the elected new committee to get on with important club business.

Kevin Martin
Online SIG Coordinator

Editorial



Gary Taig

The end of September 2016 marked yet another problem solved for Melb PC, for the moment at least. Letters to the Editor (p3) from two long time members highlight a potential return to the bad times of the past year. **Be sure to vote** before the AGM and vote carefully — note the deadline for receipt of your postal vote is Monday 31 Oct — and you cannot vote at the AGM on 2 November. By then the outcome will be decided and a new committee already elected. Details page 9.

It's nice to see past-president **Harry Lewis** is one of the candidates for election to the 2017 committee. Harry, an active member of the iHelp Team enticed me to return in 2014 but I had planned to be involved in recruiting new members, not doing PCUpdate every month. As advised some time back, I cannot continue with this — the old body

is severely deprived of oxygen and attempting to spend long hours at the keyboard is not conducive to good health. December PC Update will be my last. If you wish to volunteer talk to **George Skarbek** or **Harry Lewis**—I'm sure they would welcome the contact. I will provide all the help you need to get started.

If you run Windows 7 and you're not sure about whether you have all the available updates, read Cedric Wyndham's article on page 26. Cedric, the Convener of our Home Visit Assist Service noticed something odd with his Win7 automatic updates and after a tedious and time consuming investigation solved a problem that many people are experiencing world wide. ■

Our Statement of Purposes

"The purposes of the Association are to conduct on a non profit basis activities to help members learn and use systems and devices using various technologies, especially computing, software, and communications technology (inc. the Internet and World Wide Web, personal computers & devices), to achieve the following outcomes;

- advancing computer literacy;
- advancing education and the exchange of ideas;
- keeping members up to date on developments in computer and information technology and helping members to exchange information;
- representing members in public debate in areas of interest including law reform proposals;
- engaging with similar organisations; and
- carrying out activities that benefit the Association.

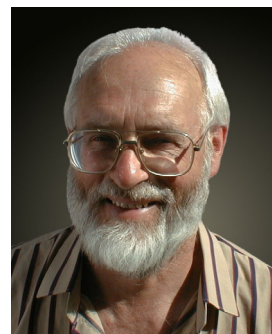
Interim President's Report — September 2016

At the Special General Meeting on 7 September there were two motions to remove the current president and remove him from committee, effective immediately. Those motions were both passed.

Arising from that, John Swale and I were asked by the remaining committee to join in order to help boost management capacity between now and the next election. John is also an Honorary Life Member and between us we have decades of experience with Melb PC.

In the first few minutes I was nominated, seconded and elected unanimously as president. That was a remarkable rise through the ranks. Gary Taig, the current VP did not wish to take over as president. I would like to thank Gary for running that meeting.

As I have not been elected by you, as the interim president I will not make any significant policy decisions but just look after administrative tasks until the next election when a new committee will be elected.



George Skarbek

As a consequence, there is very little to report.

The main, and only item that I wish to report on, is that a new software based phone system will be installed in the new future. This is something that our office manager had been wanting for some time. No only will it significantly help her but will have considerable benefits for the iHelp team. After it is installed and working I will present a more detailed report. ■



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PCUPDATE NEWSLETTER

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Monthly Meeting

Wednesday 5 October

At 7.00pm sharp meeting will open with our regular Q&A Session.

Then we will hear a President's Report from our new president **George Skarbek**.

Member **Frank Papa** will give us a short talk on the science of a good coffee, his sonicating coffee invention, and if time permits, some information on patenting and **IP Australia** at <http://ipaaustralia.gov.au>

Frank will be followed by a 20 min Interval and the October Raffle Draw.

Afterwards, the main presentation by **Barry Horn** will be titled "*Being Adventurous With Microsoft Word*". Microsoft Word is one of the most widely used computer programs and for most people, the most boring. It is mainly associated with correspondence, reports and the like. However, the program has potential well beyond that and can be used for designing certificates, greeting cards, DV case covers, fridge magnets, posters, brochures and all sorts of things. Barry will demonstrate the basic skills needed to be able to make your own Christmas cards for example. Prepare for an evening of fun education.

Meeting will conclude at 9.30pm.

If you can't make it to Moorabbin, be sure to tune in to <http://tv.melbpc.org.au> for a live broadcast of the meeting. Test transmission usually begins at around 6.15 – 6.30pm

After the meeting, we get together for WAFFLE@FONG. The WAFFLE SIG ("Wine And Fine Food Lovers' Event") will be at FONG's Chinese Restaurant, 725 Centre Rd Bentleigh East, Corner of Francesco Street, Melway: 77: J-1

September Raffle Prize Winners

The raffle was drawn during Interval at the Monthly Meeting on Wednesday 7 September 2016.

Winners:

- | | | |
|-----------|----------------------------------|------------------|
| 1st Prize | LUMIA Windows Smart POhone | – Tom Rado |
| 2nd | TREND MICRO Maximum Security 10 | – Kenneth Spikin |
| 3rd | Logitech Stereo Speakers | – John Poppins |
| 4th | 64GB TOSHIBA USB 2.0 Flash Drive | – Les Johnston |
| 5th | 32GB TOSHIBA USB 2.0 Flash Drive | – Brian Davis |



Tickets: 1 – \$2 or 3 – \$5

OCTOBER RAFFLE 2016!

Pre purchase tickets available from the office, contact us on 9276 4000 or email us at office@melbpc.org.au. The draw will be at the Monthly Meeting 6th July, winners will be contacted via telephone and email.

1st: LASER 7" Portable DVD Player



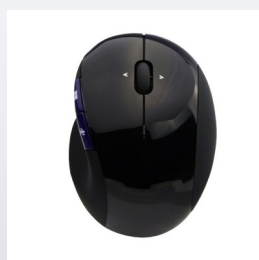
- ◆ 7inch widescreen display.
- ◆ You can swivel the display 180 degrees to enjoy your favourite media at any angle.
- ◆ Comes with AC and Car charger
- ◆ Connect to a monitor or TV via RCA
- ◆ Compact & lightweight for easy carry
- ◆ Supports playback from DVDs and CDs or via USB for MP3 files & DivX video files

2nd: Toshiba 1TB Portable Harddrive



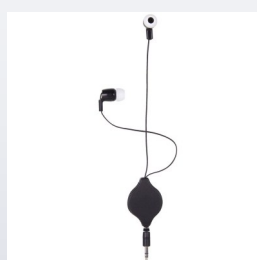
- ◆ Transfers your large media files at blazing fast speeds with USB 3.0
- ◆ Accommodates large digital files with spacious storage capacity.
- ◆ Formatted NRFS for windows 10, 8.1, 8, 7.
- ◆ Available USB 2.0 or USB 3.0 port required
- ◆ USB 3.0 enables high speed transfers
- ◆ Hard drive is black

3rd: JBurrows Comfort Mouse



- ◆ Shape of the mouse is custom design and built to maximise wrist comfort.
- ◆ Windows button command on mouse for easy access to your start screen
- ◆ 4-way scroll wheel for navigating up, down, left, right.
- ◆ Chargeable mouse with built-in Li-ion battery.

4th: Retractable Headphones



- ◆ Retractable 1.2m length cable for easy tangle free storage.
- ◆ Delivers clear stereo sound.
- ◆ In-ear is small and lightweight to ensure comfort.
- ◆ Connect to your smartphone, tablet, laptop or MP3 player.

5th: Toshiba 32GB USB



- ◆ Fast read speeds of up to 21Mbps and write speeds of up to 13Mbps
- ◆ Plug & Play function means you can begin use straight away.
- ◆ Storage capacity of 32GB
- ◆ Can be attached to a lanyard or keychain for your convenience.

Random Access

John Swale reports on Questions and Answers from the opening session of the September monthly meeting and from members' written submissions. This session was conducted by **Dave Botherway**

Questions and **Answers**



Q: I am running Windows 10 and it boots to the desktop. I don't know why, but it is the way I like it. It then displays a dialog box which says "Skip Metro Suite 3.1.0.0 is available. Download it now?" I always click "No". I'm not aware of having an earlier version. How do I stop it coming up? [Ed: *Skip Metro Suite is one of many programs written for Windows 8 to bypass the Metro (tile) interface and go directly to the desktop — JS*]

A: Find out what is starting automatically. Right-click an empty spot on the Task Bar and then select "Task Manager". Click the Start-up tab to see what is automatically starting and check the "Start-up Impact" column. There will be a list of the programs that start automatically. Right-click the program and click Disable. This will not delete the program. It will start when it is needed. There are many programs that do not need to load at start up, e.g. Adobe Acrobat and QuickTime, which can be disabled in this way.

Q: I have upgraded from Windows 7 to Windows 10 and, at times, Flight Simulator misbehaves. I found one tip on the Microsoft blog and it suggested checking the display adapter in Device Manager. So I will keep an eye on it. My more pressing issue relates to my work with the Australian National Aviation Museum. We are converting VHS tapes to hard disk using a Black Magic video capture card.

It loads in Windows 10 and starts to capture but after about 5 to 10 minutes it stops capturing. The program continues to run and shows the time progressing. There was a blog post to check that the latest driver is being used. The driver is up to date.

A: They are both difficult questions as intermittent problems are hard to diagnose. Click Win-X and start the Event Viewer. Look under Windows Logs for red exclamation marks in both the application and system sections. Click on any of these error entries to get more details in the lower part of the screen. Down the bottom there is a link where you can go to the website for more information. Roger Wragg is very good with video problems and he may be able to help you with the Black Magic card.

Q: I am having trouble connecting to my Wi-Fi. I rang Optus and they gave me some instructions which I followed but I still can't get access. The lights are on.

A: It is most likely on your side rather than the Optus side. You need to check if there is a signal as it is possible to turn off Wi-Fi. You can use a smartphone Wi-Fi analyser app to check what Wi-Fi signals are present. There can be interference from other devices in the house, or neighbours could be using high power on the same channel you are using. You need to check which frequency you are using, either 2.4 GHz or 5 GHz, and make sure the router and PC are using the same one. Also, if you are using a laptop, check that the Wi-Fi is turned on. There is usually a combination of the *Fn* key and one other key to turn it on or off. Sometimes there is a small physical switch that be accidentally turned off. You will need to check the manual if it is not obvious on the keyboard. You can check the router settings by opening a browser and typing in the IP address of the router. It is usually 192.168.0.0 or something similar. Check the labels on the router or the manual for the correct address. You will need the admin password for the router and go through the menus to ensure it is set up correctly. ■

Help

For help on any of these problems or any problem you may be having with your computer you can contact the MelbPC iHelp team
Email: ihelp@melbpc.org.au
Phone: (03) 9276-4088
<http://www.melbpc.org.au/ihelp/>
or log into *Yammer*, the group's social forum where experienced members are only happy to help. <http://yammer.com/melbpc.org.au/>

ELECTION 2016

Election of Officers and Committee

Following the closure of nominations, the Returning Officer has reported that there will be a contested election for the office of Vice-President, and for Committee places.

Nominees, Proposers and Seconders and their 200 word statements are listed below.

A copy of the ballot paper follows this on page 14 and a copy of the proxy form is on page 15. Each of those forms and all other AGM material can be downloaded from the website at <http://www.melbpc.org.au/events/2016-agm-notices/>

The AGM starts at 7.30pm on Wednesday, 2 November at Moorabbin HQ. Remember, you cannot vote at the meeting. You may hand deliver your vote to the Returning Officer, or send it via Australia Post. Votes must be received by 4.00pm Monday 31 October. Full details were circulated by email to all members on Monday 3 October.

Candidate for President

George Skarbek

Proposed by John Hall
Seconded by Frank Walsh
Statement:

As a long serving past president, and an Honorary Life Member I feel very honoured that members with so much experience and talent have agreed to join me on the next committee.

I see my role as President in suggesting areas and directions where Melb PC should be going and what current weaknesses and problems need addressing.

Having so many experienced and able people on the committee should enable our group to implement necessary and beneficial actions to ensure future stability of the group.

Some major actions of this committee will be:
To return the budget to surplus
To reduce the decline in membership

To consider the longer term options of our premises in Moorabbin

To consult more with members and SIGs to understand their concerns and their needs. All members are invited to email their suggestions.

In order to have stability in the club, please consider voting for our very experienced and able team who are: **John Hall, Bill Ford, John Swale, Margaret Brown, Chris Hughes, David King, Harry Lewis, Ernie McCarthy, John Morris and Paul Woolard.**

Candidates for Vice President

John Bade

Proposed by Don McKenzie
Seconded by Roger Wragg
Statement:

I seek members support for election as Vice President or to committee. I want change. It is based upon listening to your priorities; they are a user friendly website, fresh software for office staff and all SIGs to assist with maintaining and communicating with the whole membership, more services to members including software deals and collaboration with other community groups.

Why are you paying \$95 per year when Microsoft donates the Office 365 software for nothing and we own the Moorabbin building? Currently Melb-PC is locked into some Moorabbin systems that only few members use. It is fairer for all members if we change to systems that are not locked into Moorabbin.

Currently we are implementing a new cheaper VOIP phone system that will assist the office and enable iHelp support from many SIGs at no cost to the member. The next step should be the integration of your Office 365 and a fresh membership system with access for everyone.

During the year I have sourced interesting high quality Monthly speakers, provided live streamed presentation reports to members and visited SIGs. Remove Harry Lewis and Stewart Gunaklee who have blocked these same proposals in 2014 and vote for progress.

Candidates for Vice President (cont'd)

John Hall

Proposed by

Tony Froster

Seconded by

Barry Horn

Statement:

Background

I am an Honorary Life Member who cares deeply about Melbourne PC and will do all I can to give our Members the User Group they deserve.

Work History

1970 — Joined IBM London

1982 — Recruited by Myers as Quality Assurance Manager to implement major Systems Upgrades

1984 — Appointed Myer Information Centre Manager

1985 — Appointed Target Stores Systems Development Manager

1987 — Appointed Controller, KMART Information Systems

1989 — Founded my own Company — Advanced Software Engineering

1999 — Business grown to around 50 staff, Offices in Melbourne & Sydney

2000 — Sold Business and retired

Melbourne PC History

2000 — Office Volunteer — Sturt Street, Chadstone and Moorabbin (until 2012)

2000 — SIG Convenor — Video Production SIG (until 2012)

2001 — SIG Convenor 3D Graphics (until 2008)

2003 — Elected to Melbourne PC Committee

2010 — Co-Convenor Multimedia and Home Entertainment SIG (Still current)

2013 — Co-Convenor — Raspberry PI SIG, Mount Waverley (Still Current)

Aims

- To ensure the Group remains viable for the foreseeable future
- To maintain and grow our help and education services to Members
- To bring all aspects of our internal technologies up to date

Candidate for Secretary

John Swale

Proposed by

John Argall

Seconded by

Ian Dewhurst

Statement:

John Swale - Standing for Secretary

I am a founding member of Melb PC. During my long membership I received a great deal of assistance from members. In return I have given

assistance to others and to the group and became an Honorary Life Member in 1999. Serving on the committee for over 10 years, mostly as Secretary, I worked harmoniously with many of George Skarbek's team. We developed financial and administrative procedures, job descriptions, Committee portfolios and meeting procedures which ensured that Melb PC ran efficiently and effectively. Unfortunately, these are no longer used and need to be reinstated to run again as a professional organisation.

I'm actively involved in seven SIGs and I run the Widows Plus SIG.

Many challenges have been identified. We need to:-

Get a new membership system

Update the PABX

Better use Moorabbin

Increase the number of volunteers with mentoring

Appropriately use cloud services to improve efficiency

Strengthen the SIGs by appointing a SIG Coordinator with a team of SIG Leaders representing their local SIGs

Establish a Code of Conduct to ensure we respect other people's opinions and efforts

I ask you to support me and the rest of George's team.

Candidate for Treasurer

Bill Ford

Proposed by

George Skarbek

Seconded by

Geoffrey Keenan

Statement:

I am a retired, experienced manager with accounting qualifications, who worked in a number of organisations, many in the welfare and not-for-profit sector, at a senior level in finance, administration and business development and as a CEO. I was on the MelbPC Committee for 10 years continuously as Secretary and later Treasurer, and later participated in a small management committee running MelbPC in 2012.

If elected, as a member of the George Skarbek team I would want some of the items from our Futures Planning Day in September 2016 decided on by the new Committee, such as:

Focussed Marketing and Promotions

Making our website professional and intuitive

Better use of our Head Office

SIGS Expansion

And perhaps

Reintroduction of training

The nomination of a public spokesperson on behalf of MelbPC

How to better draw out the skills, experience and abilities of members for the benefit of the broad membership

Succession planning for committees and SIGs

However, I believe priority should first be given to resolving the following legacies from past committees:

The various "Basement" issues, including access and the Fibervision contract

The Office Manager's Position Description and Terms and Conditions of Employment

A new Membership Management System

Candidates for Committee Member

David King

Proposed by Kelvin Cording

Seconded by John Hall

Statement:

I'm an avid supporter of George Skarbek and his team of candidates. Why? Because we must have a stable, hard working committee which will make the correct decisions and implement them with maximum efficiency. Having served with George and the majority of his candidates on previous committees, I can personally attest to their suitability for the job in hand.

An electrical engineer, I spent 37 years in a variety of managerial roles working in Germany, US, Thailand and Australia in mining, power generation and naval projects. Hobbies are Computing, Photography and a 1965 Austin Healey Sprite.

During my 26 year membership of MPCUG, I was a committee member for 3 years and have been involved with a variety of activities including office volunteer, swap meet coordinator, monthly disk support and am still an active participant in various SIGs including Ripper Hardware, East and Multimedia. Building PCs is a special interest.

My ambition is to see the club resume its traditional friendly environment with all committee members being widely known and readily accessible. High on the list of committee priorities should be the budget, the membership, headquarters optimisation, internal systems, and member communications.

Please vote for George and his entire team.

Margaret A Brown

Proposed by Frank Walsh

Seconded by Ian Dewhurst

Statement:

Margaret Brown is an active and committed member of MelbPC. During her 25 years experience in the club she has served three productive terms on committee and brought a calm, mature and reflective approach to the challenging problems that faced the club over the years. She is appalled and deeply concerned for the future of the club by the destructive factional disputes that she understands are common features of club committee meetings over the past months.

Margaret is a regular attendee at several of our many SIG meetings and would seek to restore the friendly, respectful and orderly debates and discussions where the prime objective was the welfare of the club.

She brings a warm, friendly and welcoming approach when presenting specialist based topics and was invited by the U3A as a presenter to describe and explain to the members the ways in which MelbPC works. She followed this up by being personally associated with the successful integration of many new members to our club.

She would work tirelessly to restore the atmosphere characteristic of our committee meetings in the early years of our club "Where dignity and respect prevail" in the work of our managing committees.

Chris Hughes

Proposed by John Healey

Seconded by Jeanne Healey

Statement:

I've been a member and now convener of the Wyndnam SIG for about 10 years. We are a small group but we still manage to run a membership stand at the local Computer Swap Meet held monthly.

I also regularly attend the Essendon daytime group held three times a month; this enables us to exchange knowledge with their club committee which benefits our SIG.

I wish to join the committee to help oversee the new changes that the new committee wants to implement, such as return the club to a budget sur-

plus by reducing expenditure and moving closer to the city where members can use public transport to get to meetings.

I would also like a closer relationship with SIGs in the outer regions by keeping them informed of what happens at headquarters

Initially I want to join the committee as an ordinary member due to travel and time constraints, but as things improve and I become more familiar with the workings of the club I would take on more.

I come from an educational background and I believe I can contribute to the new committee if elected.

-

Harry Lewis

Proposed by Ian Dewhurst

Seconded by Paul Woolard

Statement:

President 2013-2015; Committee 2012-2015; Internet Help team 2011-present

I support George Skarbek's candidacy for President and encourage others to vote for him and his team.

MelbPC exists for its members. Committee's principal task is to support member services including: email, mobile broadband, Internet Help, PC Update Newsletter, the website, SIGs, monthly meetings, and membership management.

MelbPC was built by volunteers over many years, and as resources to pay staff diminish, our reliance on volunteers increases.

As a Committee member I shall encourage and support -

- initiatives to improve communication between the Committee, the SIGs, and the wider membership;
- building a community of committed members who can take on new volunteer tasks;
- reviewing costs and income sources with realistic forward projections;
- taking decisions aimed at sustaining and enhancing member services using available resources (both human and financial);
- realistic planning for a long-term future for MelbPC.

Professional career: University teaching and research in philosophy, and administration.

Experience with computers: machine-assisted learning (logic); introduction of computers into departmental office; creation of student database for that office; membership of two university-level teams: Y2K group; committee overseeing the introduction of a new student-management database system.

Philip Lew

Proposed by

John Swale

Seconded by

Steph Lancaster

Statement:

Honorary Life Member since 2003.

I have worked in various volunteer capacities for MelbPC over 25 years including SIG Convenor, CommsTeam member, BBS Sysop Roles, Swap Meet Volunteer, Training Sub-Committee and Committee Member.

Current Convenor of Communications SIG, Co-Convenor of Microcontroller and Waffle SIGs.

Recently I have helped to secure the services of George Skarbek and John Swale onto the current committee for a better transition to the next committee. I've made it clear I wish to continue working as part of George's team.

Aims

Will work towards the club returning to a stable financial position with new membership services that both existing and potential members would want.

Foster renewed volunteer team efforts to create and maintain cost effective services as we have in the past. With respect and inclusiveness for all volunteers and two way stakeholder communications we should have the team work and team effort return. Volunteers made our group great in the past and so they should also bring us a bright new future.

Encourage more member participation in club activities, whether it be as Volunteer, SIG attendee or Online User.

Ensure that all club assets are used to maximum benefit for members.

Stewart Gruneklee

Proposed by

Philip Lew

Seconded by

Geoffrey Keenan

Statement:

As a long-time member and current committee member of MelbPC, I wish to see the club survive and thrive. There are many improvements needed to make the club administration more efficient and membership more attractive to potential members. Top of the list is a cooperatively functioning committee and proper recognition of the valuable work performed by our volunteers and paid staff.

Maintaining effective governance within the club and effective marketing of our club in the wider community are two other areas of high impor-

tance. Improvement of the telephone system and membership management system are also high on the list of needs. I wish to contribute in whatever way I can to improve the club for all members

Paul Woolard

Proposed by *Frank Maher*

Seconded by *Kelvin Cording*

Statement:

As a member of the Skarbek Team I seek your support at the upcoming Committee Elections. The Skarbek Team, consisting mainly of Life Members and past committee members, will take the actions necessary to ensure the continuation of MelbPC as a viable technical, financial and social group into the future.

I have been a member of the Australian Society of Certified Practising Accountants (FCPA) for 48 years and for 38 of those years led Complex Audits/ Investigations into the taxation affairs of many Australian & Overseas Entities including some of the largest companies/groups in the country.

As a member of MelbPC for more than 25 years, I am a regular attendee at SIG meetings such as Ripper Hardware, MultiMedia, Beast, Genealogy, East Workshop and particularly EAST where I have been the convenor for something like the last 10 years. Again I ask that you support the Skarbek Team for the future of MelbPC. Please cast your vote for each and every member of the Team.

Ernie McCarthy

Proposed by *Chris Hughes*

Seconded by *John Swale*

Statement:

I became a member of MelbPC about 20 years ago. During my membership I did the following:

I and a few others were responsible for starting The Essendon Group, and I spent a few years promoting the same at the swap meets where we recruited quite a few members. I do believe I have played a part in making ours a friendly group.

Around the same time I started a new group in Sunbury and I remained with it for a couple of years, until it was well established.

During the same period I was asked to run The Digital Imaging Group and "to breathe some life in to it". On visiting the group I found that it was badly run. As a result of a vote I replaced the convenor, got the group established.

One of my main interests in The Essendon Group is the running of a New User Group where I cover PC Basics only.

My Aims are:

(Our Motto) Users helping users.

That we learn by our mistakes.

John Bade

Proposed by *Don McKenzie*

Seconded by *Roger Wragg*

Statement (see p9)

John Morris

Proposed by *Graham Ackland*

Seconded by *Brian Fergie*

Statement:

200 words or less sounds like an entry to a competition. But this is not — it is a serious time in the life of Melbourne PC

I offer my services as a Committee member.

I've been a member of Melbourne PC for 20 years or so. In that time I have: -

- Sold raffle ticket, setup and run Swap Meet stands,
- been a Committee member,
- been the help desk 24/7 for the internet (when it was mostly dialup),
- been the Convenor of the Bayside SIG.
- My services have been recognised as
- Volunteer of the Month
- Volunteer of the Year
- An Honorary Life Member

I ask your support so that I can be part of a strong team to lead Melbourne PC into being a prosperous and supportive organisation. ■

Candidates for each Position
in Random Order after Draw by Lot

Vice President (1 position)

Cross out one name

John Bade

John Hall

Ordinary (8 positions)

Cross out at least
two names

David King

Margaret A Brown

Chris Hughes

Harry Lewis

Philip Lew

Stewart Gruneklee

Paul Woolard

Ernie McCarthy

John Bade

John Morris

Mailing Instructions: To provide secrecy, put this completed Ballot paper in an envelope.

On the BACK of the envelope - ADD your name, signature and MelbPC Member Number.

Envelopes without these details will be discarded.

Address the FRONT of envelope to: **Returning Officer, MelbPC User Group,
PO Box 176, Vermont, VIC 3133**

Then either deliver direct to Returning Officer (Dave Botherway) or send via Australia Post.

Either way, ensure arrival before the deadline, **4.00 pm Mon-31-October, 2016**

After Membership has been checked, the envelope will be opened face-up

so that details of the sender will not be seen when the Ballot Paper is extracted .

Melbourne PC User Group Incorporated

NOTE: A proxy to be valid must be received at our offices at Level 1, 479 Warrigal Road, Moorabbin 3189 by 3.00 pm Monday 31st October 2016. They may be sent as hard copy, or scanned and sent as an email attachment to returning-officer@melbpc.org.au In all cases the form must be signed by the member.

APPOINTMENT OF PROXY - Annual General Meeting on 2nd November 2016

MEMBER:

Name
Membership Number
Postcode

APPOINTS:

Name
Membership Number

(Being also a member of Melbourne PC User Group Incorporated).

OR, if no person is named, the Chairperson of the Meeting to vote in accordance with the directions on this form. If no directions have been given, then the Chairman will decide voting at the Annual General Meeting of Melbourne PC User Group Incorporated to be held on Wednesday, 2nd November 2016 and at any adjournment thereof.

SIGNATURE.....

Motion 1: "That the Minutes of the 32nd Annual General Meeting held on 4th November 2015 be approved as a true and correct record"

☐ Yes ☐ No ☐ Abstain

Motion 2: "That the Minutes of the Special General Meeting held on 7th September 2016 be approved as a true and correct record"

☐ Yes ☐ No ☐ Abstain

Motion 3: "That, in accordance with part 7 of the Associations Incorporation Reform Act 2012, the statement containing the Income and Expenditure of the Group for the year to 30th June 2016 and the assets and liabilities of the Group at 30th June 2016 be accepted".

☐ Yes ☐ No ☐ Abstain

Motion 4: "That Roger Wragg be made an Honorary Life Member."
Note: This is a Special Resolution and requires a three quarters majority to be passed.

☐ Yes ☐ No ☐ Abstain

Prepared by Geoffrey Keenan, Secretary

Special Interest Groups

SIG Meetings & Contact Details

Updated: 30 May 2016

Amendments: please advise changes/corrections to office@melbpc.org.au and/or editorpc@melbpc.org.au

Access (database) and Excel

Date (Feb-Dec)	Second Monday of the month Incl. June Queen's Birthday
Time	6.30pm – 8.30pm
Email	access@melbpc.org.au
Location	Melb PC HQ, Moorabbin.
Convener(s)	Craig Evans Craig_Evans@racv.com.au

report by **Craig Evans**

Access and Excel Tips

Environment : Windows 7 with Access 2010 and Excel 2010

During our September meeting: We designed a database by focusing on some of the tasks within a business, this resulted in eight tables. The business processes we concentrated on were stock quotes — to customers and from suppliers.

Access has a relationship window which enables the designer to visualise the connections between tables.

We discovered the table holding the list of stocked items (not quantity) was an important table. We realised a table tracking stock quantity was pointless.

Stock quantity is the difference between Customer Orders and Supplier Orders. With appropriate fields in the tables Customer Orders and Supplier Orders we would be able to track stock on the premises, stock on premises marked for delivery and stock on the premises available for instant delivery.

Our meetings are usually Q&A, occasionally we have a demonstration of database or spreadsheet magic. A detailed explanation of the topics above is available on our web page at <http://www.meetup.com/Microsoft-Excel-Access-Moorabbin/> select the tabs More—Files

Ballarat

Date (Feb-Dec)	First Thursday of the month
Time	7.30pm – 9.45pm
Location	Midlands Golf Club, Heinz Lane, Ballarat.
Convener(s)	Alan Pittard 5339-4235

Bayside

Date (Jan-Dec)	Third Thursday of the month
Time	10am – 12noon
Email	bayside@melbpc.org.au
Location	St. Stephens Church Hall, Cnr Cochrane Street and North Road, Brighton.
Convener(s)	Peter Carpenter Les Johnson & Brian Fergie

Beginners East (Beast)

Date (Feb-Nov)	Third Sunday of the month
December	Second Sunday of the month
Time	10am – 12.30pm
Email	beast@melbpc.org.au
Location	Vermont South Community Centre, 1 Karobran Drive, Vermont South.
Convener	Dave Botherway

Casey

Date (Feb-Nov)	Second Friday of the month
December	Second Friday (Xmas Function)
Time	12.30pm – 3pm
Email	jwhit@jwhitaker.com
Location	Narre Warren Library (Fountain Gate), Overland Drive, Narre Warren 3805.
Convener(s)	Jan Whitaker 9705-9009 Jan Weiner 9796-2807

Report by **Con Lilley**

When the weather gets a bit chilly and many of our friends seem to be drawn to go North or even overseas to find a bit more sun, there is often a drop off in the numbers who attend our monthly meetings, but that does not appear to be happening this year. In fact we have been welcoming new new faces at recent meetings and with the variety of subjects that have been presented, the numbers attending continue to be encouraging.

Casey SIG adopted a meeting format a little while ago where the initial half hour or so of the meet on the second Friday is devoted to a non-tech explanation of problems that may be troubling members or maybe a demonstration of a program that one of us has come across and finds particularly useful with their "hobby", be it music collection, photos or just making life easy using a computer. The second part of the meeting is normally a presentation at a slightly more technical level, of a subject that has been put forward by members being of general interest concerning changes in technology or programs and operating systems. In some cases there may be a handout of notes during the presentation, but invariably comprehensive details appear on the Casey SIG website within a few days of the meeting so that even those who were unable to attend are able to read what went on.

The Web page is <http://www.melbpc.org.au/interest-groups/southeast-suburbs-peninsula/casey/>

With the equipment that has been obtained for use at meetings, all can follow the details projected on the big screen and the audio with roving microphone means that not only can the speaker be easily heard, but questions from the floor are understood by all.

Although the group is centred in the Casey district, we have regular members coming from afar and we truly live out the Melb PC motto "*Members helping Members*". In fact friendships have developed far beyond the monthly meetings. Our normal meeting is on the second Friday of each month at the Fountain Gate library at 12.30pm with a computer workshop meeting at the same venue on the fourth Friday. WiFi is available at the meetings. There is a nominal charge for a cuppa on both days and it's surprising how much exchange of information takes place over a chat and the inevitable questions "without notice" that crop up. Surprisingly the questions are usually answered by people who do not consider themselves experts!

All members are indebted to our Convenors and Mentors **Jan Whitaker** and **Jan Weiner** and to the meeting organiser **Barbara Corkeron** and the volunteers who assist with the preparation and tidying up the meeting room.

Casey Workshop

Date (Feb-Nov)	Fourth Friday of the month
ONE OFF CHANGE TO:	Third Friday of the month
	in this case Friday 21 October
Time	12.30 - 3pm
Email	weijan@westnet.com.au
Location	Narre Warren Library (Fountain Gate), Overland Drive, Narre Warren 3805.
Convener(s)	Jan Weiner 9796-2807 Jan Whitaker 9705-9009

Communications

Date (Feb-Dec)	Second Wed of the month
Time	7pm – 9.30pm
Email	phil@melbpc.org.au
Location	Melb PC HQ, Moorabbin.
Convener(s)	Phil Lew 0418-567-019

Digital Images

Date (Feb-Nov)	Third Friday of the month
Time	10am – 12noon
Email	bockey@melbpc.org.au
Location	Wadham House, 52 Wadham Parade, Mount Waverley.
Convener(s)	Ian Bock 9807-3701

East

Date (Feb-Dec)	Second Thursday of the month
Time	7.30pm – 9:30pm
Email	east@melbpc.org.au
Location	Eley Park Community Centre, 87 Eley Rd, Blackburn Sth.
Convener(s)	Paul Woolard 9877-1059 Ian Dewhurst 0438-480-500

September 2016 Meeting report by **Neil Muller**

Members plus one guest (from England) were welcomed to our September meeting by **Paul Woolard**, back from holidays, followed as usual by **George Skarbek** with Q&A.

The majority of questions to George related to the members' Special General Meeting held the night before. There was however one computer question.

Q: When Windows 10 starts, 3 programs start up automatically. I've managed to stop 2 of these but the third, WinZip I cannot stop. Can you suggest a solution?

A: WinZip may be running under Services and you can delete it from there. As a last resort you could search the registry for the term "Run Once" and delete the record on the right hand side.

Following Q&A **Dave Botherway** demonstrate how to sort data in MS Excel using Pivot tables. Dave had attended a talk given by **George Skarbek** on Pivot tables and saw the potential to analyse data in a very large spreadsheet he needed to work on. The spreadsheet contained over 6000 rows of data comprising 4 different tasks undertaken by to a group of people. For each person the activity worked on, how many times the activity was conducted, the hours worked on each activity and the dates of the activity, were recorded in the spread-

sheet. Manual sorting of this data in Excel would have taken hours, but using Pivot tables it proved relatively easy, when you know how. Dave demonstrated how to extract the hours each person worked on each task, the number of occasions they worked on the activity and then the total combined hours each person worked for a set period. The time spent studying how to use Pivot Tables proved well worth it when analysing such a large data set.

After a short break **Barry Horn** demonstrated how he uses MS Word to produce a multitude of documents such as Christmas letters, newsletters, brochures, greeting cards, business cards, fridge magnets etc. Barry brought along a large collection of printed items all produced using MS Word. The demonstration commenced by inserting a picture into a document. Barry then demonstrated the various ways text can be wrapped around an image and how to move, enlarge, reduce and crop the image. Other features demonstrated included adding borders, text boxes, adding text to an image, using columns to produce a more appealing newsletter, how to use section breaks and how to add clip art into a document. While many may think you need a desktop publishing program such as MS Publisher, Barry's examples proved Word is more than an adequate substitute if the Publisher is not available.

East Workshop

Date (Feb-Dec)	Second Sunday of the month.
No meeting in May	Mothers Day
Time	10am – 2pm
Email	eastwsh@melbpc.org.au
Location	Wadham House, 52 Wadham Parade, Mount Waverley.
Convener(s)	Ken Gubbins 9842-8875 Jeff Webster 9078-0879

Essendon — Main meeting

Date (Feb-Nov)	First Friday of the month
Time	9:30am – 12noon
Email	essendon@melbpc.org.au
Location	Nancye Kirchner Neighbourhood Centre, Doyle Street, Avondale Heights.
Convener(s)	John Guegan 9317-7114

Essendon — Open Forum

Date (Feb-Dec)	Second Friday of the month
December	Christmas Function (10.30am)
Time	9:30am – 12 noon
Email	essendon@melbpc.org.au
Location	Nancye Kirchner Neighbourhood Centre, Doyle Street, Avondale Heights.
Convener(s)	John Guegan 9317-7114

Essendon — Various Topics

Date (Feb-Nov)	(check website for details). Third Friday of the month
Time	9:30am – 12 noon
Email	essendon@melbpc.org.au
Location	Nancye Kirchner Neighbourhood Centre, Doyle Street, Avondale Heights.
Convener(s)	John Guegan 9317-7114

Essendon — Multimedia/General

Date (Feb-Nov)	SIG Currently in Recess (Check SIG website for latest)
Time	7pm – 9pm
Email	essendon@melbpc.org.au
Convener(s)	John Guegan 9317-7114

Everything Apple

Date (Feb-Nov)	Fourth Sunday of the month
Time	2pm – 4pm
Email	everything-apple@ausom.net.au
Location	Melb PC HQ, Moorabbin.
Convener(s)	Julie Ackland

Our emphasis is on Apple iDevices (iPod, iPhone, iPad, AppleTV, Time Capsule Airport Extreme) and helping people understand the Mac environment. Send your questions for or about the SIG to everything-apple@ausom.net.au.

Genealogy East

Date (Feb-Nov)	Third Sunday of the month
December	Second Sunday in December
Time	1pm – 3.30pm
Email	geneast@melbpc.org.au
Location	Vermont South Community Centre, 1 Karobran Drive, Vermont South. 3133.
Convener	Denis Street

The Genealogy East SIG is for those beginning genealogy and for those who are advanced but need more knowledge to move ahead. Members' trials, tribulations and expertise are openly discussed and freely shared in this self-help group.

Hardware

Date (Feb-Dec)	Second Friday of the month
Time	10am – 12 noon
Email	kcording@bigpond.net.au
Location	Wadham House, 52 Wadham Parade, Mount Waverley.
Convener(s)	Kelvin Cording 9438-1047 Bill Dair 9955-4551

Hardware Workshop

Date (Feb-Nov) Fourth Saturday of the month
(**SIG currently in recess**)
Time 10am – 12 noon
Email barrymar@melbpc.org.au
Location Melb PC HQ, Moorabbin.
Convener(s) Barry Martin

iHelp

Date (Feb-Nov) Approximately 6 monthly
Time 7pm – 9pm
Email help@melbpc.org.au
Location Melb PC HQ, Moorabbin.
Convener(s) Dave Simpson
Current Web address: <http://melbpc.org.au/ihelp/>

report by **Leighton West**

Apple has confirmed it will no longer issue updates to *QuickTime for Windows*, or patch security holes, meaning those who continue to use it do so at their own risk. Trend Micro disclosed the discovery of two new flaws last November, but Apple said it had no plans to issue a patch. **We therefore recommend uninstalling QuickTime permanently.**

Now that Office 365 has settled down, we recommend that all members setup a client such as *Windows Live Mail*, *Windows Mail*, or *Thunderbird*, to receive/send/store emails without the need to constantly login via a browser. If you are unsure as to how to do this iHelp will be pleased to assist. An occasional login to Office 365 is recommended to check Junk Mail, Clutter box or System messages.

Linux

Date (Feb-Dec) Second Tuesday of the month
Time 7pm – 9pm
Email linux@melbpc.org.au
Location Melb PC HQ, Moorabbin.
Convener(s) James Cox 9885-5503

Linux Workshop

Date (Feb-Dec) Second Tuesday of the month
Time 4pm – 7pm
Email linux@melbpc.org.au
Location Melb PC HQ, Moorabbin.
Convener(s) James Cox 9885-5503

MACE

(Melbourne Atari Computer Enthusiasts)
Date (Feb-Nov) Third Sunday of the month
Time 10am – 2pm
Email maceatari@gmail.com
Location Melb PC HQ, Moorabbin.
Convener(s) Andrew Boschan
0400-851-613

report by **Andrew Boschan**

One thing MACE has been working on is an on again off again effort to produce short video-clips demonstrating the differences between original games for the Atari ST computer and enhanced revisions for the more powerful Atari STE computer. An effort we did a while ago can be found on youtube at <https://www.youtube.com/watch?v=PeivCtE5VMU>

As well as that, recently we have been doing the same for the Pacmania vs. Pacmania STE (The original which was licensed from Namco, developed by Teque Software Development and published by Grand Slam Software in 1988 and the later which was developed by Samuel from Sweden). We have also successfully replaced an Atari hard drive with a SD card

Macedon Ranges

Date (Feb-Nov) Third Sunday of the month
January & December Check with convener
Time 2pm – 4pm
Email colinspc1@yahoo.com.au
Location Further Education Centre,
18 Hamilton St, Gisborne.
Convener(s) John Hunter
0406-868-226

The Macedon Ranges members have a common interest in computers and range from beginners to technicians with the sole aim of sharing knowledge, experiences and helping each other.

The SIG is a general purpose group that is free flowing and may or may not have a specific subject to discuss each meeting. There are times a special guest is invited to speak on a particular subject that has been requested by a group member. At other times there may be special instruction and demonstrations on particular software or hardware. Members can also bring along any hardware they are having problems with for the group to try and resolve.

Microcontroller

Date (Jan-Dec) Second Wed of the month
Time 7pm – 9.30pm
Email microcontroller@melbpc.org.au
Location Melb PC HQ, Moorabbin.
Convener(s) Phil Lew 0418-567-019
John Hollow 0417-031-164

Microcontroller Workshop

Date (Feb-Nov) Second & Fourth Sat of month.
December Second Saturday only
Time 12noon - 5pm
Email microcontroller-workshop@melbpc.org.au
Location Melb PC HQ, Moorabbin.
Convener(s) John Shirt 0409-568-267
Rob Brown 0419-285-806

The Saturday Workshop is a *Creative Space*. It is a space to express your creativity. Its development depends on those who are involved and their interests. The workshops are centred around microcontrollers but are not limited to microcontrollers. If you are looking for a space that facilitates sharing of ideas and support, where you can express your creativity, then this SIG could be what you are looking for.

Mornington Peninsula Daytime

Date (Feb-Nov)	Third Monday of the month
December	No meeting
Time	9.30am – 12.30pm
Email	peninsula@melbpc.org.au
Location	Mornington Information Centre, 320 Main St, Mornington.
Convener(s)	Terry Said 0427-750-327 Ian Thomson iaroth@netspace.net.au Colin Ackehurst colin_a_ackehurst@bigpond.com

Mornington Peninsula Digital Imaging

Date (Feb-Nov)	Third Monday of the month
December	No meeting
Time	follow on 12.30pm – 2pm
Email	peninsula@melbpc.org.au
Location	Mornington Information Centre, 320 Main St, Mornington.
Convener(s)	Lloyd Lobbe

Mornington Peninsula Family History

Date (Feb-Nov)	Third Monday of the month
December	No meeting
Time	follow on 2pm – 4.30pm
Email	peninsula@melbpc.org.au
Location	Mornington Information Centre, 320 Main St, Mornington.
Convener(s)	Colin Ackehurst colin_a_ackehurst@bigpond.com

Multimedia Home Entertainment (MHE)

Date (Feb-Dec)	First Friday of the month
Time	10am – 12 noon
Email	multimed@melpc.org
Webpage	http://www.melpc.org
Location	Wadham House, 52 Wadham Parade, Mount Waverley.
Convener(s)	John Hall 9803-2731 Kelvin Cording 9438-1047

The aim of the MHE group is to assist members in the installation and operation of PC based hardware and software to run and maintain Multimedia Home Entertainment systems. This would include such things as Personal Video Recorders (PVRs), Media Servers (including Windows Home Server), Internet streaming of video

and audio, Sony PS3 and Windows X-Box home entertainment systems, and home networking and storage systems for playback of video and audio. Attendees from beginner to expert level are all welcome. Members are encouraged to bring their own equipment to gain hands-on experience in setup and/or maintenance.

Music

Date (Feb-Nov)	Third Thursday of the month
Jan & December	Check with convener
Time	7.30pm – 9.30pm
Email	music@melbpc.org.au
Location	Melb PC HQ, Moorabbin.
Convener(s)	Bill Sakell 0430 566 422 John Shirt 0409 568 267

North East Android

Date (Feb-Nov)	Third Wed of the month
December	Second Thursday in December
Time	10am – 12noon
Email	ne-android@melbpc.org.au
Location	Uniting Church Hall, 19 Seddon Street, Ivanhoe.
Convener(s)	Colin Lampshire 9857-5372 or 0413-640-408 Kelvin Cording 9438-1047

North East Daytime

Date (Feb-Dec)	Second Thursday of the month
Time	10am – 12.15pm
Email	neday@melbpc.org.au
Location	Uniting Church Hall, 19 Seddon Street, Ivanhoe.
Convener(s)	Colin Lampshire 9857-5372 or 0413-640-408

North East Genealogy

Date (Feb-Dec)	First Tuesday of the month
Time	10am – 12.00noon
Email	negen@melbpc.org.au
Location	Uniting Church Hall, 19 Seddon Street, Ivanhoe.
Convener(s)	Lynn Hammet lynnhammet@gmail.com

Northern Suburbs Linux

Date (Feb-Nov)	Third Monday of the month
Time	7.30pm – 9.30pm
Email	nslig@melbpc.org.au
Location	Community Meeting Room, Watsonia Library, 4 Ibbotson St, Watsonia.
Convener(s)	David Hatton Stephen Davidson

Linux news at this meeting began with an introduction to *Farmbot*, a system where technology meets gardening (or horticulture). This is an open-source device aimed at automating the garden processes. It consists of a metal frame for a garden plot — typically a raised garden bed of fairly modest size — and a gantry that can move above the plot. The gantry can be fitted with devices to perform tasks such as: planting seeds, watering, and removing weeds. The bed is planted with seeds in a regular pattern, and the Farmbot applies the correct amount of water to each plant from first growth until harvesting. The type and size of the plants is limited by the height of the gantry, so lettuces are very suitable and tomato plants would not be (because of the height to which the plants can grow). The Farmbot comes as a self-assembly kit of parts that includes a Raspberry Pi for computer control and an Arduino to control the gantry and its attachments. Preparing the garden bed and harvesting the produce (the really fun part for most people) are not currently automated processes. Anyone for gardening? Should be a way to break long sessions at the keyboard.

The Open Forum session started with a comment that Version 18 of the Mint distribution can be sluggish when dual screens are in use (the notebooks used for the meeting see the meeting room projector as a second screen, for instance). A fix for the problem may be “in the works”, but the problem seems to be very much machine-dependent.

There was a contribution that it is now possible to purchase refurbished machines for very low prices. A quite respectable notebook may cost as little as \$160. But it is a case of “buyer beware”, because the processors may not be very powerful, even though their specs. look quite impressive. An i7 processor in an older machine may be much less powerful than an i5 processor in a new machine, for example.

There are opinions on the Internet that the Open Office project will be shut down. Apparently the project is having difficulty recruiting and retaining developers. The shut down may not be an entirely bad thing, provided that the Open Office people can be moved to work on Libre Office. This would create a single project from the two that separated quite a long time ago.

Update: from Ars Technica -

‘No decisions have been made yet, but Hamilton noted that “retirement of the project is a serious possibility,” as the Apache board “wants to know what the project’s considerations are with respect to retirement.”’ **Denis Hamilton** is vice president of Apache OpenOffice - more details are at Ars Technica under “Biz & IT”.

There is a rumour current that Adobe Flash may also be shut down as a project, now that HTML 5 is being more widely used to provide similar function.

“Can a Bash script be run at boot as a service” was a question posed. An answer came in a rather more general way along the lines of “there doesn’t seem to be a reason why not”. But the answer was qualified by such comments as “it has to be set up correctly”, since no-one present had experience of such a use case.

The last question of the session wanted to clarify which distribution is “best”. The discussion that followed was moving towards a conclusion that the “best” distribution depended on the user and their requirements. So one user might want a distribution (distro) that has many included applications, whereas another might want one that focuses on a specific area, such as music composition, recording and playback, etc. The discussion seemed to flow into the following social break.

After the break, with everyone refreshed, we came to the main presentation of the evening. Once again, the Raspberry Pi was involved, as could be inferred from the title of the program being discussed — Sonic Pi — and **David Hatton** was again the presenter.

Sonic Pi was created by **Sam Aaron** and collaborators at the Cambridge University Computing Laboratory, and the help of the Raspberry Pi project is acknowledged at program startup. The program can be run on the Raspberry Pi, on Linux, on Mac OS and on Windows (with a portable version also available for Windows). There is also an eBook published in conjunction with the MagPi magazine that provides more information than the in-program Help.

The application is described as a live coding music environment: “Simple enough for computing and music lessons. Powerful enough for professional musicians. Free to download with a friendly tutorial.”

After startup, the program interface was shown to be quite straightforward, with a menu bar showing the actions that can be performed. Below that on the left is an editing window showing the current code. At the bottom of the editing window is a button bar showing ten buffers (0-9), with the currently active buffer highlighted in red. Clicking on a button switches the editing window to the matching buffer so you can have a number of different code snippets within easy reach.

Below the code editing window is a good Help facility, with an Index on the left and a display of the selected help text on the right. The user can copy and paste from the help text into the code editor window—very handy for trying things out!

To the right of the code editor pane is another pane showing a log of the progress of the current code — handy when the sounds aren't quite what you expected!

The notation for the note sounds is basic, with a choice of numbers from the musical instrument digital interface (MIDI) scale (e.g. 60 for middle C) or the conventional musical notation (e.g. C4 also represents middle C).

David progressed us through some of the tutorial, showing some code examples.

One way of creating sounds is by using instruments called *synths* (shorthand for synthesisers). An example command used was "use_synth :saw". The duration of a note/sound is controlled via an option of the play command (e.g. play 70, sustain: 1) means to play the note for one second).

Another way of creating sounds is to use sound samples. There are over 90 included samples in the program. One can be activated by the sample command (e.g. sample :ambi_lunar_land — that would cause the following play commands to be modified to have a *sort-of* lunar sound). The sounds can be repeated by coding a do-end loop structure, with the possibilities of repeating a fixed number of times, or using the conditional if and else commands.

So it is possible to see Sonic Pi as a merger of musical items with computer-style coding. A very interesting blend for those who have an some musical knowledge and a little programming experience (and it need only be a very little experience).

If your typing is quick enough, you can change the nature of the sound in real time while the code you have written is playing, with your modifications apparent as soon as you have made them. This is called "Live Coding" and there are a number of YouTube videos available illustrating this technique.

The audience very much appreciated David's introduction to a fascinating tool. Maybe some will contribute to the Sonic Pi library of musical code.

Online

Date	As you choose
Time	As you choose
Email	kazkev@melbpc.org.au
Location	Yammer online discussion Group
Convener(s)	Kevin Martin — Evening only 5964-7627 or 0407-343-162

Programming

Date (Jan-Nov)	Fourth Wed of the month
Time	7.00pm – 9.30pm
Email	programming@melbpc.org.au
Location	Melb PC HQ, Moorabbin.
Convener(s)	John Viney

Tell us about the programs you are writing, wrote in the past, or give us ideas for interesting programs to write. We'll walk through the process of developing software, from user interface design to writing the code in computer language and testing. Different programming languages, techniques and tools will be showcased as well as scripts, plug-ins, extensions, markups, compilers, databases. Something for beginners and pros alike.

Raspberry Pi — Mt Waverley

Date (Jan-Nov)	Fourth Friday of the month
Time	10am – 12 noon
Email	raspi@melbpc.org.au
Location	Wadham House, 52 Wadham Parade, Mount Waverley.
Convener(s)	John Hall 9803-2731 Lance Lloyd 9884-5559

Raspberry Pi — Moorabbin

Date (Jan-Dec)	Second Saturday of the month
Time	2pm – 4pm
Email	raspi-moorabbin@melbpc.org.au
Location	Melb PC HQ, Moorabbin.
Convener(s)	Mohan Gupta Rob Brown 0419 285 806

Sunbury Daytime — New Users

Date (Feb-Dec)	First Thursday of the month
Time	9.30am – 12noon
Email	sunburydaytime@gmail.com
Webpage	http://sunburydaytime.wix.com/sunbury-pc-club
Location	Sunbury Senior Citizens Centre (back room), 8 O'Shannassy Street, Sunbury.
Convener(s)	Kevin Hale 9740-5786 John Fogarty

Sunbury Daytime — Advanced

Date (Feb-Dec) Second Thursday of the month
Time 9.30am – 12noon
Email sunburydaytime@gmail.com
Webpage <http://sunburydaytime.wix.com/sunbury-pc-club>
Location Sunbury Senior Citizens Centre (back room),
8 O'Shannassy Street, Sunbury.
Convener(s) Kevin Hale 9740-5786
John Fogarty

Sunbury Daytime — Main Meeting

Date (Feb-Nov) Third Thursday of the month
Time 9.30am – 12noon
Email sunburydaytime@gmail.com
Webpage <http://sunburydaytime.wix.com/sunbury-pc-club>
Location Sunbury Senior Citizens Centre (back room),
8 O'Shannassy Street, Sunbury.
Convener(s) Kevin Hale 9740-5786
John Fogarty

Sunbury Daytime —

Maintenance & Linux

Date (Feb-Nov) Fourth Thursday of the month
AND
Fifth Thursday of the month.
Time 9.30am – 12noon
Email sunburydaytime@gmail.com
Webpage <http://sunburydaytime.wix.com/sunbury-pc-club>
Location Sunbury Senior Citizens Centre (back room),
8 O'Shannassy Street, Sunbury.
Convener(s) Kevin Hale 9740-5786
John Fogarty

Video Inner East

Date (Feb-Nov) Second Monday of the month
Except June Queen's Birthday
Time 7pm – 9pm
Email videoinnereast@gmail.com
Webpage <http://users.tpg.com.au/adslo8nb/vie/index.html>
Location Copland Room,
Ashburton Library,
154 High St, Ashburton VIC.
Convener Richard Balsillie 9809-4116

Report by **Richard Balsillie**

On Monday, 12 September, twenty-eight members of Video Inner East met at the Ashburton Library. Prior to the meeting commencing, **Roger Wragg** reported

on the members' Special General Meeting, held on 7 September.

What's New

John Thomson introduced us to a range of equipment. Canon C700 Mk2, Canon XC 15, Panasonic HC-X1, Z-E1 (miniature M43 camera), Osmo 4K Zoom (handheld stabiliser for smartphones), Canon 5D Mk4, New cine lenses from Sigma, ZeroTech Dobby Pocket Drone, Dual lens on iPhone 7 Plus, and his new Tenba DNA13 camera bag (\$184 from Michael's). John also sowed us two LED torches that can be used as video lights.

It was also reported that DaVinci resolve 12.2.2 was available for free download.

Music For Videos

Richard Balsillie added that users of Premiere Pro CC could now download a free plug-in from Audio Network which allowed them to directly download MP3 "try-out" versions of AN's music tracks before purchasing a high quality version and licence.

Richard also outlined the following method of legally using free Youtube and other commercial music on Youtube. This is under an arrangement with some (but not all) music publishers and artists.

- Open Youtube
- Click on the icon for your Youtube account
- Click on Creator Studio
- Click on Create

To use Youtube's own free music:

- Click on Music Library
- Browse the titles or search (title, artist, instrumentation, mood, etc)
- Preview the selected track
- Download

To use commercial music not in Youtube's Library

- Click on Music Policies
- Browse the titles or search (title, artist, instrumentation, mood, etc - Note: You might be able to preview the track by searching for it by title in Youtube)
- Click on the selected title and note the licensing arrangements
- Copy the track from media in your possession, or purchase it (on CD or online in the normal manner).

Audio (Microphones)

Richard then showed a "blind" video comparison of four microphones at 2 metres from the camera, and asked the members to rate and comment on them. He then presented a visible version which showed that the microphones were:

A: Camera mike (Panasonic GH3)

B: Sennheiser MKE300

C: Rode Videomicro

D: Rode Smartlav + iPhone 4 + Roderec app

The members rated mike D the best followed by B,C and A. Then followed tests at 3 and 6 metres. The ratings at 3 metres were similar, while at 6 metres it was felt that the Sennheiser was at least equal to the Smartlav. The Smartlav, not reliant on distance, was the most consistent.

Richard also provided a demonstration (using Premiere Elements) of syncing sound from the Smartlav with that from the camera, employing visual cues from the respective wave forms on the timeline.

Members'Videos:

Trevor Hudson showed us a modern swing bridge and an unusual tilt-bridge in operation in Brugge, Belgium.

Rob Brett took us to an outback exhibition of inventions and art by **Leonardo Da Vince**, (including a comparison of colour correction ("as shot" vs Final Cut Pro vs Dacinci Resolve)), and on a visit to the "Devil's Marbles". This was followed by a train ride to Sydney and cruise to Brisbane.

Finally, **Colin Paxman** gave us a "behind the scenes" look at some of the impressive props made for his latest major video production.

To view the report of this and previous meetings online, go to: <http://mpcvideo.blogspot.com.au/>
Click on the appropriate date ribbon to see the full report.

Video Production — Sony

Date (Jan-Dec)	Second Wed of the month
Time	10am – 12 noon
Email	rdwragg@fastmail.fm
Location	Melb PC HQ, Moorabbin.
Convener(s)	Roger Wragg Bob Flack

This group specialises in video editing and production using all SONY products, including VEGAS with both the Platinum and Pro versions. We cater for all members from beginners to advanced and work with all video formats from standard definition (SD) up to full high definition (HD) using both tape, DVD, and solid-state video cameras.

The following topics are covered: Sound track production using Sony Cinescore Voice over recording using both Vegas and Sound Forge, Basic picture composition, Lighting for video, Working with Sony DVD Architect to produce both DVDs and blu-ray discs. Upon request, we will look at the conversion of 8mm movie film to a digital format using the groups special conversion equipment.

Video Production — Pinnacle

Date (Feb-Nov)	Fourth Wed of the month
Jan. & Dec.	Check with convener
Time	10.00am - 12.30pm
Email	tonypickup@optusnet.com.au
Location	Melb PC HQ, Moorabbin.
Convener(s)	Bill Johnson Tony Pickup

WAFFLE

(Wine And Fine Food Lovers Event)

Date (Feb-Dec)	First Wednesday of the month
Time	9.30pm (after the Monthly Meeting)
Email	phil@melbpc.org.au
Location	Fongs Chinese Restaurant, 725 Centre Rd (cnr Francesco), Bentleigh East.
Convener(s)	Phil Lew 0418-567-019 Tom Rado 9807-4072

WASINT

(Web and Software Investment Tools)

Date (Feb-Dec)	Second Tuesday of the month
Time	10.30am – 12.30pm
Email	wasint@melbpc.org.au
Location	Melb PC HQ, Moorabbin.
Convener(s)	Richard Solly

Website Design — Tutorials

Date (Feb-Nov)	Second Sunday of the month
Time	2pm – 4pm
Email	webdesign@melbpc.org.au
Location	Melb PC HQ, Moorabbin.
Convener(s)	Fleur Stephens 0407-330-963

The aim of the Web Design SIG is to help members build and manage web sites. So if you are creating, managing or designing a web site and need some help, drop in.

Website Design — Troubleshooting

Date (Feb-Nov)	Second Sunday of the month
Time	4pm – 6pm
Email	webdesign@melbpc.org.au
Location	Melb PC HQ, Moorabbin.
Convener(s)	Fleur Stephens 0407-330-963

Windows Plus

Date (Jan-Nov)	Third Saturday of the month
Time	10am – 1pm
Email	win78@melbpc.org.au
Location	Melb PC HQ, Moorabbin.
Convener(s)	John Swale 0417-530-766 Barry Stone

Wyndham — General

Date (Feb-Dec) Second Monday of the Month
Incl. June Queen's Birthday
 Time 7.30pm – 9.30pm
 Email jpfh@melbpc.org.au
 Location Room 3, Central Park Community Centre, Lonsdale Circuit (off Franklin Blvd), Hoppers Crossing.
 Convener(s) Chris Hughes 9731-0891
 John Healey

This Group exists to provide local information and support to the South-West Region of outer Melbourne. We have Q&A sessions and coverage of PC hardware and software issues. There is a supper break with time for informal discussion. Visitors always welcome

Wyndham — Multimedia

Date (Feb-Nov) Third Tuesday of the month
 December (*uncertain*) Check with convener
 Time 7.30pm – 9.30pm
 Email jpfh@melbpc.org.au
 Location Room 3, Central Park Community Centre, Lonsdale Circuit (off Franklin Blvd) Hoppers Crossing
 Convener(s) Chris Hughes 9731-0891
 John Healey

Yarra Ranges

Date (Feb-Nov) Fourth Tuesday of the month
 December Third Tuesday in December
 Time 9.30AM – 12:30PM
 Email yrig@melbpc.org.au
 Location Japara Living and Learning Centre, 54-58 Durham Road, Kilsyth.
 Convener(s) Bryan Paten 0429-430-640
 Shane Mason 9733-5390

Yarra Ranges Workshop

Discontinued (see August report)

Date (Feb-Nov) Fourth Tuesday of the month
 Time 11:30am – 1:30pm
 Email yrig@melbpc.org.au
 Location Japara Living and Learning Centre, 54-58 Durham Road, Kilsyth.
 Convener(s) Shane Mason 9733-5390
 Bryan Paten 0429-430-640



ABN 43 196 519 351
 (Victorian Association Registration No. A0003293V)
 Unit 26, 479 Warrigal Road, Moorabbin VIC 3189
 Telephone: (03) 9276 4000

Subscription for Monthly Disc

Name					Membership Number				
Address					Current Contact Email Address				
Suburb				Post Code		Phone			

For	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
												Amount \$

Price: \$3.00 per disc if you collect it from the office or purchase at the monthly meeting

Add an Extra \$2.00 postage and handling if we mail your order.

Price for a yearly subscription is \$55.00 inc mailing to home address

*Prices have increased due to increase in postage

Payment Details

Name on Card				Expiry Date on card				Signature				Date / /	

Windows 7 Not Updating?

by Cedric Wyndham

Recently I noticed that most Windows operating system updates for the last six months had an installed status of "failed". This of course included many updates classified by Microsoft as "Important". The machine in question is an HP folio 13, running windows 7.1.

(Note: I have included some explanations at the end of this article for those who are not familiar with some of the concepts and procedures in this article.)

When I clicked on "Check for Updates" a dialogue panel appeared titled "Windows Update Standalone Installer", and advising "Searching for Updates on this Computer". After an hour or two this dialogue was still there, with no signs of progress, i.e. it seemed to be in an endless loop. Unfortunately, now that my machine is working properly I cannot bring up this dialogue to give you a picture of it.

At this stage the problem could have been a fault in the operating system, or malware or a hardware fault.

Various scans for malware found nothing. When I ran SFC /scannow (System File Checker) in normal mode it was unable to complete a scan, when I ran it in safe mode it completed and found nothing. Checking the Internet, I found that many people seem to have had the same problem e.g. see <<https://blog.krissmilne.tech/windows/windows-7/windows-7-stuck-on-checking-for-updates>>. But many of the solutions offered appear to be quite complicated, and some forums suggest that their solution sometimes never completes!

At this stage I backed up all user files, then loaded a November 2012 Acronis image of my disk. The image was missing nearly four years of system updates, but at least those updates it did have were installed properly. Also, SFC now ran to completion and found no faults.

However, when I tried to update the system the same "Searching for Updates on this Computer" message appeared, and overnight did not seem to make progress. I managed to update Bitdefender, but Windows Defender and Microsoft Security Essentials brought up the same "Searching for Updates on this Computer" dialogue, i.e. I couldn't run either Microsoft anti-virus package. I found a non-Microsoft utility "Windows Updates Downloader" which downloaded the complete set of windows 7 updates (~1.5 GB), but did not seem to contain an easy method of installing them. When I tried to run one file at a time, the "Searching for Updates on this Computer" dialogue appeared yet again.

Forums suggested this problem is due to a defect in the older Windows 7 updater software, where the updater runs very slowly when searching for updates. A member of the iHelp team pointed me to a March 2016 update of the installer. Then I found there had been further updates of this tool in June and July, the July one being KB3172605. Once I attempted to run it, once more my friend "Searching for Updates on this Computer" appeared. This time I just plugged the power cord into the laptop, changed the power setting to "never put the computer to sleep", and let it run. After 15 hours nothing had happened, but some time before 20 hours it completed downloading missing updates, and was installing them.

Forums suggest other people haven't been so successful, sometimes the process has not completed in a week. So if you have this problem, all I can suggest is that you download KB3172605 and try to install it. And let it run for quite a long time! Once I got KB3172605 installed, the update process completed in a sensible time. Several cycles of search for updates, download, install and reboot were needed to get the system fully updated. That was expected, rebooting is necessary after installing some updates before any more can be downloaded or installed.

The text “Searching for Updates on this Computer” is quite misleading. In fact it is comparing the updates already installed on the computer with a list of available updates, but it’s also downloading what is needed.

So what caused this problem? My guess is that some change to my operating system six or more months ago led to the updater being very slow to identify needed updates. Thereafter, it rarely (if ever) completed updating before I finished a session and put the computer to sleep or shut it down. I haven’t done an exhaustive search of the Internet, but no doubt more information on this problem will be in some forum.

All I know is that quite a few people have experienced this problem. In retrospect, it probably would have been just as quick to reload the software that HP shipped with this computer, and then reinstall and configure all my software. But initially I didn’t know whether the error was due to a hardware fault — hence I didn’t know if the factory system would work any better.

So why did my system develop this problem in early 2016? I don’t know, but maybe a system update conflicted with the Windows Updater, causing the latter to run slowly.

Explanations

1. A constant war is raging between rogues who are trying to find ways of doing mischief using peoples computers, and Microsoft. Part of Microsoft’s response is to issue regular “patches” or updates, closing weaknesses the rogues have found in the Windows operating system. Most people’s computers are set to automatically grab these updates and install them. If you are running Windows 7, to see a list of updates click Start button (bottom left of screen), then Control Panel. On the top right I usually choose a setting of small icons, rather than

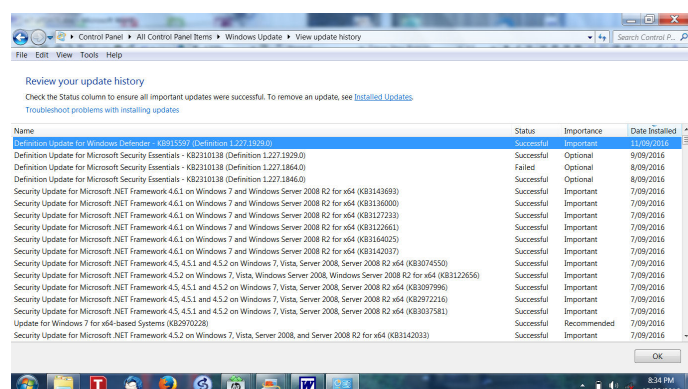


Figure 1 – Windows 7 update listing

large icons or category. If you do the same, scroll to the bottom and choose Windows Update, then view update history. You will see something like Figure 1.

Hopefully the important updates have a status of successful installation. If they don’t, go back to the start of this article.

2. To run System File Checker, open a command window. Do this by clicking Start, then type cmd in the Search box at the bottom of the list that appears. In the list that appears, right click on *cmd.exe* and choose run as Administrator. You will probably have to enter the password for the Admin account (you do know that don’t you?). In the window that appears type the command you wish to run (*sfc /scannow*). This might take a while to run, so if it is a laptop, plug in the power cord.

Hopefully you will see the same results as shown in the screenshot in Figure 2, below. ■

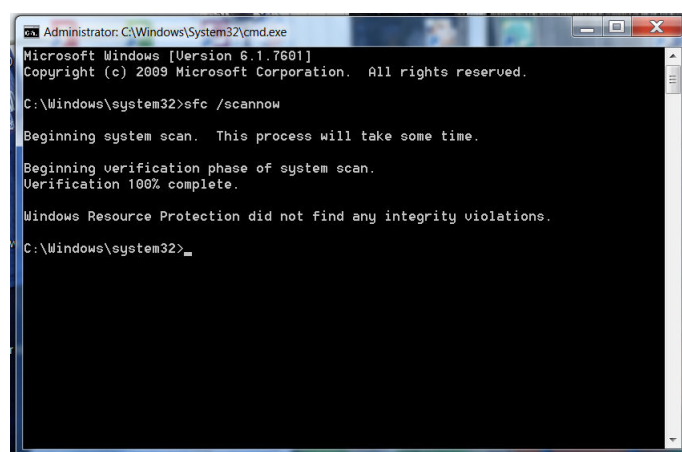


Figure 2 – Command screen showing results of SFC scan

Members Free Ad

FREE TO A GOOD HOME

Would anyone be interested in a couple of NEC APC 3 computers, including manuals, printer and monitor They are fully operational, running DOS V3.3. It seems a pity to take them to the tip. I live in Drouin, however if either the club or a member was interested, I could drop them down to Warrigal Rd. Sean Walsh, Drouin, Vic. 0428 341 186

Find Your Tech Support Match

Reprinted from May 2016 issue, Sarasota
Technology Monitor
www.thestug.org

Nancy DeMarte,
First Vice President
Sarasota Technical
User Group,
Florida



We all run into occasional problems with our computers and digital devices. Finding the solution can be a nightmare, especially if the problem is unique or you are not fluent in tech terms. There is a wealth of support available, but it's a matter of finding the right kind of help to fit your kind of problem and your learning style. Let's take a look at some of the popular support options and the kind of people who might benefit most from them.

Good options for People who Learn Best by Reading

Website support: A visit to the website most closely related to your problem can often give you the answers you need, even if your device is past warranty. If your computer isn't working properly, for example, or you need to update drivers, you can go to the website of the computer's manufacturer and search its *Support* pages. If you need help understanding how to use a certain feature of your device, you can go to the manufacturer's site and download a User Manual for your model. Or you can try the Frequently Asked Questions list (FAQ). These are questions most commonly asked about the product with answers written by support professionals. Most large sites also have Discussion forums where you can post a question or search through questions on your topic and find answers.

Google it: Some people say that whenever they have a tech problem, they type it into the Google search box and often find the answer. This approach is fine if you can sum up your issue accurately and choose the right website. Be aware that not all independent blogs or tech help sites have correct information. And in these dangerous times, not all are legitimate. Choose sites familiar to you, like pcmag.com or cnet.com; they are more likely to be reputable.

Good options for People who Prefer to Interact with a Real Person

Tech phone support: This was the standard method in the early days of personal computers. It is still a viable option if you are experienced enough to be able to explain your problem and possibly make changes to your device while on the phone. The advantage is you get to speak with a real person. Disadvantages may include a long wait time before reaching the right person and being unable to understand unfamiliar accents.

Live Chat: If you don't like phone support, you can still get personal support by trying Live Chat, which is found on many website support pages. Live Chat doesn't involve talking; it's done by typing, much like a text message, but in real time. You request a chat session by clicking a link and choosing or typing your problem category. A chat window opens and a support person types you a "Hello, my name is _____. What can I help you with today?" message. You type back what you know about your problem, and he or she attempts to resolve it. The big advantage is you are interacting with a real person without having to think as quickly, as you might on the phone. Plus, your person will help you narrow down your issue and, if not solve it, transfer you to someone who can.

Good options for Those Who Learn Best by Seeing it Done

Video Tutorials: If you like hands-on demonstrations, a good choice is the video tutorials on tech websites (Microsoft has excellent ones) or on YouTube, where you can search for videos on practically any topic and watch it being done and explained. A lesser known, but excellent website with many instructional videos on computer topics

is a North Carolina site sponsored by Goodwill. Go to www.gcfllearnfree.org/technology.

Remote assistance: These days it's not uncommon for a phone support or live chat person to offer to access your computer remotely and make changes to it to resolve your problem. If you have initiated the request for help, and the support person is employed by a reputable company, you can be quite confident that your computer will not be compromised during this process. You will be asked for permission before the person begins remote assistance. You sit in front of your computer and watch what's going on. You may be asked to participate, such as logging into your device yourself to protect

your password. Be sure you have a good backup of your data prior to using this option.

If you've Tried Everything:

Take it to the shop: If you have what appears to be a serious hacking or malware breach or mechanical problem with a device, taking it to a reputable repair shop or having a tech person come to your home may be your best solution. Yes, it will cost you something, but if you've tried other options and still have an unworkable device, this may be the answer.

Good help is out there. Know your style and choose a support method that matches it. ■

Magazine Display in the Library

The MelbPC library currently has subscriptions to three magazines:

- APC (Australian Personal Computer): issued monthly
- PC & Tech Authority: issued monthly
- Choice Computer: issued six times a year

The latest three issues of each are put on display in the library so that members can browse through them at any time they are visiting the Moorabbin premises. If any is of particular interest, then members can decide to buy it individually.

The first two are available through newsagents and typically come out during the month before the nominal date. They provide general articles on computer and communications technology, as well as product evaluations and advertising.

Choice Computer is a publication of the Australian Consumers' Association and is available as a supplement to membership of the Association whose monthly magazine Choice covers a wide range of products and services unrelated to computers. Choice Computer documents the results of thorough independent tests undertaken on computer hardware and software. Of course the magazine is free of advertising.

Each display copy of these magazines has a sticker on the front inviting comment as to whether it is of interest and value. Such feedback would be very useful in helping the librarian and the MelbPC committee in the management of the library and its budget.

Contacts:

Clemens Pratt, librarian, phone 9802 5501, email cpratt@melbpc.org.au

Choy Lai, assistant librarian, email cplai@melbpc.org.au ■



Membership Drive

**Introduce a new member*
to Melbourne PC User Group and receive credit
towards your membership fees.**

Did you know that Melb PC held its first meeting in November 1983?

Yes! it's true.

The group flourished and in 1993 started its own Internet service, becoming one of the founding suppliers of the Internet in Australia, and it is still a licensed ISP. Melb PC is Australia's largest and most active personal computer/technology group with thousands of members participating in more than 40 Special Interest Groups (SIGs) that meet regularly throughout Melbourne.

New members will receive all the benefits you already enjoy – the digital newsletter, the help lines, the Special Interest Groups (SIGs), the Monthly meetings and access to mobile broadband, personal email or IP4 Rental/Web Hosting/Private email Hosting, Microsoft OS discounts and you will be helping your club to grow.

You know how much you enjoy being part of Melbourne PC User Group. So why not bring along a friend to enjoy it too? Prospective new members are always warmly welcome at the Monthly Meeting and SIG Meetings.

Each new member* you enrol gives you **three months credit** towards your membership renewal. (approx. \$24.00 value against a full membership). The more new members you enrol, the more credit towards your next membership renewal.

(* This does not include Family members or anyone re-joining within 12 months of leaving Melb PC).

INVITATION

Interested in Computers and Technology?

You are invited to attend the Monthly Meeting of

Melbourne PC User Group

on the first Wednesday of each Month

Unit 26, 479 Warrigal Road, Moorabbin (Melways 78 C8)

PROGRAM

- **Q&A with Barry Martin**—your computer questions answered
- **Presidents Report**—John Bade's update on club news
- **Presentation**—one or two relevant presentations by Guest speakers on technology news.



MEMBERSHIP APPLICATION FORM

Title	First Name	Last Name
Business Name		
Address		
Suburb		Post Code
Phone		Mobile Number
DOB	Preferred Email Address	

SUMMARY

Individuals \$95 ☐

Additional Family Members \$25 ☐
(Spouse and children)

Pensioners/ \$80 ☐
Adult students A (25+)*

Students B (14-25 yrs.) \$35 ☐

Corporate \$190 ☐
(One membership is two representatives)

TOTAL:

\$

Additional Family Members or Corporate Representatives (Maximum 2 names)

Title	First Name	Last Name	Phone
Title	First Name	Last Name	Phone
Title	First Name	Last Name	Phone
Title	First Name	Last Name	Phone

Please provide emergency contact details below.

Full Name.

Phone no.

Referred by member: _____ full name or membership number /SIG_____

Terms and conditions

- Adult students A must attach a photocopy of their student card or letter from their educational institution confirming full student status.
- All student B members must have a Student Card and have evidence of their age at time of joining.
- Pensioners must attach a photocopy showing both sides of their Centrelink Pension Concession Card. Change of family member(s) must be identified in writing to the club secretary.

I hereby apply for membership of Melbourne PC Users Group Inc. (A000329V) and agree to abide by its rules while I remain a member.

Signature _____

Date ____/____/____

Payment Details

Name on Card	Expiry Date
Credit Card Number	
Signature	Date ____/____/____

Email User Name Selection

List the user ("login") names you would like in order of preference. Write very clearly, to avoid our confusing certain letters. User names are expressed in lower case letters and must represent your real name in some recognisable way e.g. "John J. Jones" might request user names such as "john", "johnj", "jjones", etc. Any user name that is already allocated or deemed unsuitable in the opinion of the system administrators will not be allocated.

Choice 1. _____@melbpc.org.au

Choice 2. _____@melbpc.org.au



Dispose of my Computer



1800RECYCLE

1800RECYCLE is a Melbourne based, convenient mobile service collecting and recycling computers, eWaste and IT junk with frequent collections in the CBD and inner Melbourne.

Website: www.1800recycle.com.au

Email: hello@1800recycle.com.au

Phone: 1800RECYCLE (1800 732 925)

Address: Factory 1, 150 Northern Road, Heidelberg Heights, VIC, 3081.

Werx Foundation—B2C Recyclers Program

The B2C Recyclers Project accepts all forms of IT equipment and IT peripherals regardless of age, specification or working condition and work to prevent these items from entering landfill.

Website: www.b2crecyclers.com.au

Email: info@b2crecyclers.com.au

Phone: 9005 0101

Address: 31 Ebdon Street, Moorabbin, VIC 3189

ComputerBank Australia

Computerbank recycles donated computers and distributes them to disadvantaged individuals and community groups. Donated computers are tested, hard drives wiped, virus free open source is installed on the computers and obsolete parts are recycled.

Website: www.computerbank.org.au

Email: info@computerbank.com.au

Phone: (03) 9600 9161

Address: 483 Victoria St, West Melbourne, VIC 3003

Equipment Recycling Network Inc.

ERNInc is a project based in Maroondah and recycles equipment, including computers, and distributes them to people with disabilities, particularly children, at a nominal cost.

Website: www.erni.asn.au

Email: erni@erni.asn.au

Phone: (03) 9879 5211

Address: 17 Greenwood Avenue, Ringwood, VIC 3134

Green Collect

Green Collect accepts televisions, computers, monitors, laptops, printers, computer peripherals, mobiles phones, telephones, DVDs/VCRs/Stereos, inkjet, lazer and toner cartridges, fax machines, copiers, CDs and videos. Collections charged at \$2 per kilogram, minimum pick up of 25kgs.

Website: <http://www.greencollect.org>

Email: <http://www.greencollect.org/contact-us/>

Phone: 03 9663 8843

Address: 174 Collins St, Melbourne, VIC 3000

Benevolent Disability (Formerly Rural Peninsula disability Support)

Beyond Disability is a public benevolent institution in Australia. With the support of local volunteers, they are using recycled Pentium computers and internet capable usb2 laptops, 15 inch and 17 inch LCD screens to assist low income household and mobility disabled aged 6 to 89 years to get online with dignity in their own homes using recycled computers and our subsidised internet service.

Website: <http://www.bdi.org.au>

Email: secretary@bdi.org.au

Phone: 03 5978 5000

Address: "Girrahween House" PO Box 1451, Pearcedale, VIC 3912

Green PC Australia—Computer Refurbishment, Repair and Internet

GreenPC is a non-profit social enterprise that is part of Infobox Australia's vision to help bridge the digital divide and ensure all people have equal access to information technology.

Website: <http://www.greenpc.com.au>

Phone: 03 9418 7400

Address: 33 Elizabeth St, Richmond, VIC 3121

Disposal of other Electrical Goods

Brotherhood of St Laurence

The Brotherhood of St Laurence is always grateful to receive unwanted items in good condition to sell in our stores in Victoria or to give to families in need. They are able to accept most whitegoods and small electrical appliances however they are unable to accept electric organs.

Website: <http://www.bsl.org.au/get-involved/donate-goods/>

Email: 1300donate@bsl.org.au

Eastern Emergency Relief Network

The core objective of Eastern Emergency Relief Network (EERN) is to make available household goods and appliances for those in need.

Website: <http://www.easternemergency.org.au>

Email: info@easternemergency.org.au

Phone: (03) 9874 8433

Address: Factory 1/10-12 Thornton Crescent, Mitcham VIC 3132

Brotherhood Fridges

Brotherhood Fridges was developed by the Brotherhood in partnership with Moreland Energy Foundation and recycles, repairs and retrofits donated fridges to make them more energy and cost efficient, and decommissions fridges that are no longer useful.

Website: <http://www.brotherhoodfridges.com.au>

Email: collections@bsl.org.au

Phone: 1300 DONATE (1300 366 283)

Address: Brotherhood of St Laurence, 25 Brunswick Road, Brunswick Vic 3056

Yooralla

Yooralla take small appliances including TVs in a working order to sell in their Carlton bargain store, with profits funding their work for people with disabilities.

Carlton Bargain Shop:

Phone: 03 9347 2848

Address: 135-136 Elgin Street, Carlton, VIC 3053

Using Foreign Characters in Passwords

By Martin Arbagi
Dayton Microcomputer Association

My credit union's password can contain a maximum of 10 characters. That always disturbed me. My insurance company's website can use passwords as long as thirty-four characters. One day, in an idle moment, I went to the credit union site and tried to type a foreign character.

What is a foreign character? It can be an accented "e," such as in the French word, *élite*, an accented "ñ," as in the Spanish *cañon* (our "canyon"), an accented "ö," as in the German *Österreich* (Austria), or any other accented characters. As a test, I tried typing an accented character as an answer to one of the security questions most sites use in addition to a password. A common security question is: "What was your mother's maiden name?" I used my late mother-in-law's maiden name, Suárez.

It worked! The website accepted the accented "á" in the answer to the security question.

Of course, the next step was to include accented characters and other symbols not usually found on the typical American keyboard (such as £, for the British pound) in my main password.

The next question is: How to access these characters? Various word-processing programs use different methods. Unfortunately, you can't use word processors to type passwords on websites. You could open Microsoft Word or Open Office Writer, type in the accented character, then cut-and-paste it into the website, but this is awkward and cumbersome.

The solution is to use the Alt key, coupled with the numbers on your numeric keypad, at the right-hand side of your keyboard. (The numbers across the top of the keyboard won't work.) You get é by typing ALT and 130. The euro symbol (€) is Alt 128. Alt 172 yields ¼. The Japanese yen symbol (¥) is ALT 165. Æ (as in Mount Ætna, the volcano in Sicily) is Alt 146.

A few final notes:

- This is for PCs running Windows, not Apple or Linux machines. [Ed: *PennState has a comprehensive website dealing with these issues—GT*]
<http://symbolcodes.tlt.psu.edu/platform.html>
- Don't confuse the Alt with the Ctrl key.
- If you don't get what you want with the keystroke sequences given above, try typing a zero (0) before the numbers. For example, if you can't get the cents symbol (¢) by typing Alt 155, try Alt 0155.
- Few laptop and no netbook keyboards have separate numeric keypads. Each manufacturer (Asus, Dell, H-P, Lenovo, Toshiba, etc.) has its own method of emulating a numeric keypad. Most use a *Function* key labeled "Fn." Consult your User's Manual.
- Web sites almost never advertise that they accept foreign characters in passwords. "Special characters" are not the same as foreign characters. Your best bet is trial-and-error.
- Be careful about trying to use too many foreign characters. My credit union's site locks up if I use more than three of them.
- I would be interested in hearing from readers who tried Unicode characters in passwords. Unicode allows you to use alphabets such as Arabic, Chinese, Cyrillic, Greek, or Hebrew.
- Though she was from South America and it does contain an accented character, my late mother-in-law's maiden name is not Suárez, nor is the £ symbol in my password! However, I change my credit union password every three months. [Ed: *Perhaps Martin's Credit Union is using his short password as a seed in a very secure system—GT*]

Synchronise Mail – Contacts – Calendar – Notes on All your Devices

By John King, SIG Leader/Instructor
Reprinted from June 2016 issue, GGCS newsletter
www.ggcs.org

Many people have more than one computer these days: a desktop computer at home, a notebook or tablet for when you are away, and a smartphone. You can use each of these devices to:

- Send and receive e-mail.
- Check and record information about your contacts, the people with whom you interact.
- Add or check appointments on your calendar.
- Make or consult to-do lists or notes.

However, for them all to be fully useful, you have to be able to access the same e-mails, contact information, calendar appointments, and notes on every device so they are always available wherever you are.

The Windows 10 Mail, People, Calendar, and OneNote apps make synchronizing this information on your computers and phone easy, free, and automatic. All you have to do is use the same Microsoft account (a Microsoft e-mail address and password) to log onto all your Windows 10 devices and be connected to the Internet.

You can receive an e-mail on your desktop computer and reply on your notebook or phone. If you delete the message on your tablet, it will be deleted on all your devices.

You also can add an appointment to your calendar on your phone, and it will appear on your calendar on your desktop and notebook computer. Add a new contact in People on your desktop computer, and it will be with you on your notebook, tablet, and phone.

In addition, apps for Microsoft Mail, People, Calendar and OneNote are available for Android phones, iPhones, and iPads, so you can stay in sync on those devices also. Windows 10 phones have all these apps, but few Windows 10 phones are in service.

You can even make the Microsoft Office version of Outlook 2016 synchronize your mail, contacts, and calendar on all the Windows 10 computers, notebooks, and tablets where you install it. To accomplish this, you must log onto each device with the same Microsoft account and make your Microsoft e-mail account the first e-mail account you add to Outlook. This makes Microsoft Office 365 Home for five computers a good deal if you prefer the Outlook 2016 interface for mail, contacts, and calendar.

An important requirement makes this syncing work. The first email account in the Mail app must be the Microsoft e-mail account that you will use to log onto all the devices you want to keep in sync. This first e-mail account controls syncing and cannot be changed or deleted. No Delete option exists for it.

Here's the key point: The e-mail address and password that you use when you initially set up Windows 10 becomes the first e-mail address in Mail. Therefore, you must use the same Microsoft e-mail address and password (the same Microsoft account) when you initially set up Windows 10 on each computer and phone on which you want to sync your Mail, People Calendar, and OneNote apps.

For these reasons and more, you should have a Microsoft e-mail address and password (a Microsoft account) before you set up a new Windows 10 computer or upgrade to Windows 10.

To create your Microsoft account, go to www.outlook.com and sign up for an e-mail account. If you already have a Hotmail, MSN, or outlook.com e-mail account, you can use that.

Use this e-mail address and password, your Microsoft account, when you set up and first logon to all your Windows 10 devices. You have nothing to lose and a lot to gain by doing this.

If you change your mind and no longer wish to use your Microsoft account to log onto your computer, you can change to a local account at any time. ■

GAMING, CONFERENCE, TRAINING AND EVENT HIRE FACILITIES

Three function rooms and a break out area means we can cater for:

- ⇒ Meetings for 2-12 in a comfortable board room
- ⇒ Fully equipped Computer Training room
- ⇒ Conferences; seating for 170 theatre style
- ⇒ Casual Events
- ⇒ Game hosting available seating 90 – super fast fibre feed

Audio visual equipment including;

- ⇒ Full HD Wi-Fi data projector and large screen
- ⇒ High speed fibre Wi-Fi internet access
- ⇒ wireless microphone and speaker system
- ⇒ lectern with microphone
- ⇒ Video recording is available from \$200 per day, hourly rate \$35 per hour (includes DVDs)

Kitchen with double serving areas for drinks and food, tea, coffee and biscuits available at all times

Catering can be arranged—pricing upon application

ROOM HIRE	Per Hour	Per Day (based on a 6 hour day)
Library Room	\$25.00	\$135.00
Training Room	\$40.00	\$220.00
Conference Room	\$85.00	\$490.00

Includes; data projector and screen, internet access, tea, coffee and biscuits
Melbourne PC Members receive 10% discount

Located at the junction of Warrigal and Cochrane Roads (opposite Bunning's).

Parking available on site, facilities located on level 1 with lift and full wheelchair access.

Public Transport access: frequent bus link from Mentone or Oakleigh stations via 903 bus.

Suitable for presentations, group training and casual events. Available during the day or evening.

Prices subject to change. Further options available.

Contact the Melbourne PC office team to discuss your event on: (03) 9276 4000

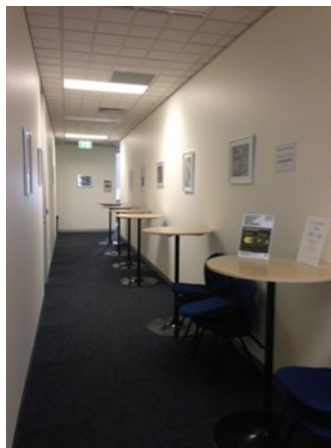
Melbourne PC User Group is a Not for Profit Organisation



Main Conference Room
Seating 170



Main conference room
set up for gaming



Break out Hall



Training Room
equipped with 12 PCs



Video Inner East

Interested in Making Videos?

Video Inner East is an Interest group of Melbourne PC User Group

We welcome all people with an interest in the making of videos.

Among its members are those new to the activity as well as those with considerable experience and knowledge.

We cover a wide range of topics including Camera related equipment, lighting, sound, scripting & narration, use of music etc.

We also have a "What's New" segment and a showcase of members videos!



All Visitors Welcome !

When?

Second Monday of every month (excluding January)

Where?

Copland Room- Ashburton Library, 154 High street, Ashburton 3147

Time?

Meeting commences at 7:00pm and normally concludes at 9:30pm
(Includes a midway tea break)

More Information?

Please contact the SIG (Special interest group) Convenor,
Richard Balsillie on 9809 4116 or via email videoinnereast@gmail.com



MELBOURNE PC USER GROUP INC.

ABN 43 196 519 351
(Victorian Association Registration No. A0003293V)
Unit 26, 479 Warrigal Road, Moorabbin Vic 3189 Australia
Telephone: (03) 9276 4000
Email: office@melbpc.org.au Web: www.melbpc.org.au

"Members helping Members"

APPLICATION FOR MOBILE 3G/4G BROADBAND

Name		Membership Number	
Address		Current Contact Email Address	
Suburb	Post Code	Phone	

* SEE TERMS AND CONDITIONS OVERLEAF. YOU ARE REQUIRED TO SIGN THE TERMS AND CONDITIONS INDICATING YOU HAVE READ AND UNDERSTOOD THEM.

* Complete all fields on this Mobile Broadband Application. This Information is required for the system database. Incomplete applications will be returned.

3G/4G MOBILE DATA PLANS

3GB	5GB	7GB	9GB	12GB	15GB
\$25 PER MONTH	\$35 PER MONTH	\$40 PER MONTH	\$50 PER MONTH	\$60 PER MONTH	\$65 PER MONTH
First month in advance (\$50), thereafter \$25 on a direct debit on credit card for 12 months. Total spend \$300.00 DEVICE INCLUDED EXCESS DATA USAGE COSTS \$10.00 PER 1GB OR PART THEREOF.	First month in advance (\$70), thereafter \$35 on a direct debit on credit card for 12 months. Total spend \$420.00 DEVICE INCLUDED EXCESS DATA USAGE COSTS \$10.00 PER 1GB OR PART THEREOF.	First month in advance (\$80), thereafter \$40 on a direct debit on credit card for 12 months. Total spend \$480.00 DEVICE INCLUDED EXCESS DATA USAGE COSTS \$10.00 PER 1GB OR PART THEREOF.	First month in advance (\$100), thereafter \$50 on a direct debit on credit card for 12 months. Total spend \$600.00 DEVICE INCLUDED EXCESS DATA USAGE COSTS \$10.00 PER 1GB OR PART THEREOF.	First month in advance (\$120), thereafter \$60 on a direct debit on credit card for 12 months. Total spend \$720.00 DEVICE INCLUDED EXCESS DATA USAGE COSTS \$10.00 PER 1GB OR PART THEREOF.	First month in advance (\$130), thereafter \$65 on a direct debit on credit card for 12 months. Total spend \$780.00 DEVICE INCLUDED EXCESS DATA USAGE COSTS \$10.00 PER 1GB OR PART THEREOF.

3GB PLAN \$234 upfront for 12 month contract on 3G/4G Plan= \$19.50 PER MONTH
(EXCESS DATA USAGE COSTS \$10.00 PER 1GB OR PART THEREOF.)

MODEMS: USB Modem Free Wi-Fi Modem Huawei E5573 \$100 USB Wi-Fi Modem (car kit included) \$116

NOTE: We are no longer supplying 3G Mobile Broadband modems due to our Optus upgrade to the 4G service. This does not apply to the Voice and Data plans.

COVERAGE: Coverage depends on your device and plan. For detailed coverage maps, including 3G, 4G and 4G Plus maps see optus.com.au/coverage.

BYO PHONE VOICE and DATA 3G/4G

Do you need more Voice and less data? More data and less Voice? That's not an issue.

PLANS ARE FLEXIBLE ENOUGH TO SUIT ANY NEED, CONTACT THE OFFICE. PLANS START AS LOW AS \$18 A MONTH!

<p>\$35 MONTHLY SIM PLAN on 4G network (\$420.00 total spend for 12 months, pay monthly)</p> <ul style="list-style-type: none"> ● Standard calls to friends and family within Australia ● \$500 of included value ● Massive 2.5GB of data! <p>Just bring your own phone and get connected on the Optus network Pricing Information: The cost of a two minute standard national voice call is \$2.36. The cost of sending a standard national TXT is 30c. *Includes standard national & international voice & video calls & TXT & PXT; voicemail; calls to 1223, 1225, 13, 15 & 18 numbers; & re-routed calls. International Roaming (Contact office for pricing) , Excess data usage (\$10.00 per GB).</p>	<p>\$55 MONTHLY SIM PLAN on 4G network (\$660.00 total spend for 12 months, pay monthly)</p> <ul style="list-style-type: none"> ● Unlimited Phone calls and texts within Australia (Excluding International calls) ● Standard calls to friends and family within Australia ● Massive 4GB of data! <p>Just bring your own phone and get connected on the Optus network Things you will be charged for: Directory assistance (50c per call), Standard national video calling (\$1.00 per minute plus 40c flag fall), 124YES (90c per minute plus \$1.75 flag fall), International Roaming (Contact office for pricing) , Premium talk and text to 19 numbers (Extra charge as advised by that provider) & Excess data usage (\$10.00 per GB).</p>
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International Countries Include: Austria, Hungary, Poland, Bangladesh, India, Singapore, Cambodia, Indonesia, South Africa, Canada, Ireland, South Korea , Chile, Italy, Taiwan, China, Japan, Thailand, Croatia, Malaysia, Turkey, France, Netherlands, United Kingdom, Germany, New Zealand, United States of America, Greece, Pakistan, Vietnam, Hong Kong, Philippines.

PAYMENT DETAILS

*Authorize a direct debit against your credit card for the requisite amount as required. Cheques only accepted for the 12 month contract amount. And return it to : Melbourne PC User Group. Suite 26, Level 1, 479 Warrigal Road Moorabbin VIC 3189

Name on Card				Signature*				Date / /		Amount	
											Expiry Date

OFFICE USE ONLY

S/N | SIM | WiFi Key

*Melb PC Mobile Broadband Internet Terms and Conditions

A. Definitions

"Melb PC" means Melbourne PC User Group incorporated or its assignee:

"Member" means a financial member of Melbourne PC User Group and includes:

a) "Full Member" A person accepted into the Group after payment of the current full membership fee, or the related Student or Pensioner concession fee.

b) "Family Member" A domiciled spouse, partner, child or relative of a full member accepted to participate in activities of the Group and use that Member's Internet account after payment of the Family Membership fee; the subscriber" means the MelbPC full member who has accepted the Melb PC Internet Agreement and paid fees for the subscription period and includes both Full and Email account subscribers. (see Level of Description); "subscription periods" means the period in advance for which the subscriber has paid in full being one of the periods of subscription offered by Melb PC from time to time.

B. Subscription type & Details.

Subscription Type	Annual Fee or Monthly Fee	email & Newsgroup Storage or Mail Quota (Limit)	Browsing	Time Limit	Home Page Storage	Download Limit	When Limit Reached
3G/4G Mobile Broadband 3GB 3G/4G Mobile Broadband 5GB 3G/4G Mobile Broadband 7GB 3G/4G Mobile Broadband 9GB 3G/4G Mobile Broadband 12GB 3G/4G Mobile Broadband 15GB	\$234pa or \$25 pcm \$35 pcm \$40 pcm \$50 pcm \$60 pcm \$65 pcm		Yes			3GB pcm 5GB pcm 7GB pcm 9GB pcm 12GB pcm 15GB pcm	Excess data usage on all plans costs \$10.00 per 1GB or part thereof
4G Voice and Data Plan \$35 4G Voice and Data Plan \$55	\$35 pcm \$55 pcm		Yes			2.5GB pcm 4GB pcm	Excess data usage on all plans costs \$10.00 per 1GB or part thereof
Email account (office365.melbpc.org.au)	\$0	Unlimited	nil		Nil	nil	

The above charges and details are subject to change from time to time. Limits and Time Quota: daily (non-cumulative) plus bonus time in non-peak periods.

Email Account Subscriber (available to all Melb PC Members without charge)

C. Description of Service(s)

General:

Melbourne PC User Group Inc. A0003293V (Melb PC) Internet Service network (the Network) is a service owned and operated by Melb PC for its members. It is a subscriber-funded service administered by the Internet Management Subcommittee (the subcommittee).

Function of the Melb PC Network: The primary function of the Network is to support the transfer of information to and from Melb PC members and the International community, subject to the terms of this agreement.

Access Software: The subscriber will need to acquire suitable mail, news and Web software from our shareware library or other resources. However, Melb PC makes available a configuration kit that automates his process for those who require it.

Accounts: Accounts are issued only to individuals, not company names; Melb PC may reject an application without stating a reason.

Support: Volunteers offer their help in local newsgroups and via an Internet Help team with interaction through Web Boards, e-mail and direct telephone support.

Duration: The subscription to the Network is for one year from the date of acceptance. It automatically terminates upon expiry of membership of MelbPC if that occurs earlier.

Acknowledgment: Successful applicants will include individuals whose forms are correctly filled out and whose funds have been transferred to the Melb PC Bank account.

Net Etiquette: Melb PC endorses adherence to ("Net etiquette" or "Netiquette") as deemed by the subcommittee from time to time and to prevailing International standards widely accepted as suitable behavior for using the Internet.

D. Terms of Agreement

- The subscriber asks Melb PC to provide a level of Internet access and Melb PC agrees to do so.
- This agreement starts when an authorized officer of Melb PC has executed it and Melb PC has received a cleared payment for the subscription period.
- If the subscriber renews this agreement for a further subscription period, this agreement applies to the renewed subscription period unless the parties agree otherwise in writing.
- The subscriber acknowledges that:
 - Continuity and speed of the Internet access depends on a wide range of factors many of which are beyond the control of Melb PC.
 - Melb PC has no control over the accuracy of appropriateness of any information on the internet.
 - Melb PC is not responsible for any material available on the Internet.
 - The subscriber's Internet access may be interrupted by equipment failure, the need for routine maintenance peak demand and so on.
 - Melb PC cannot guarantee that the subscriber will be able to secure access at any given time or that fluctuations in demand by other subscribers will not prevent the subscriber from using the full amount of the maximum daily time allowance on any given day.
 - Melb PC cannot guarantee that subscriber's home pages will always be available.
 - Dial up and Mobile Broadband Internet Subscribers are responsible for writing and uploading their own home pages and keeping backup copies of same. Melb PC does not back up these home pages. Subscribers will need to reload their own home pages in the event that the Melb PC facilities suffer any data loss.
 - The right to publish and communicate using home pages is granted to full Internet subscribers in the spirit of user group activities of sharing and furthering the computing experience. The quality of the Melb PC Internet service will be protected by Melb PC reserving its right to suspend the access to any publications of a subscriber who generates a disproportionate amount of Internet traffic. Subject to matters of the kind referred to in the previous clause and to the subscriber's access limits, Melb PC will use its best endeavours to keep Internet access available continuously and to allow the subscriber to have access for the current daily time allowance as set from time to time.
- The subscriber will indemnify Melb PC against any liability, claim, action, suit, demand, loss, cost or expense arising out of or in any way connected with this agreement or Internet access, including without limitation any negligence by Melb PC, its servants or agents.
- The subscriber will pay fees according to Melb PC's standard pricing list from time to time, and a copy of the list certified by an officer of Melb PC is conclusive evidence of the prices applicable at any time.
- Any notice given about any matter concerning this agreement may be given by clicking an accept button following the display of the agreement on a web page, by fax, e-mail or post at the last fax number email or postal address notified to the sender and is deemed to have been received at the time when it would have arrived in the ordinary course of the relevant type of transmission.
- Melb PC may change any term of this Agreement or make additional rules at any time by means of notification delivered in accordance with clause 9. Subscriber may refuse to accept any such change and terminate or her Internet access and receive a pro-rata refund for any paid subscription if a request to this effect this received within 14 days from the deemed receipt date of a notice of changes. Should a subscriber continue to keep using the service past the date of the notice deemed received as described in clause 9, the subscriber shall be deemed to accept the changes. A copy of the rules certified by an officer of Melb PC is conclusive evidence of the rules applicable at any time. The rules from time to time will apply as if they were set out in full as terms of this agreement.
- The subscriber must not deliberately or recklessly do anything that damages Melb PC's equipment, software, setup or services.
- The subscriber must not use Internet access to annoy, harass or harm other Internet users including sending of viruses either wittingly or unwittingly and the sending of spam or unsolicited bulk email.
- The subscriber must not use Internet access for any unlawful purpose or in any unlawful manner.
- Melb PC does not review any publications or communication and does not verify, endorse, or otherwise take responsibility for the content of same.
- Subscribers are legally responsible for their own publications and communications.
- The subscriber will keep safe and confidential any access numbers; codes or passwords allotted to them by Melb PC and notify Melb PC without delay of any compromise of that information.
- Melb PC may suspend or terminate the subscribers Internet access immediately if the subscriber breaches this agreement wittingly or unwittingly or fails to promptly pay any money owed to Melb PC or ceases to be a member of Melb PC.
- Melb PC may delete without notice any material found on its storage disks without giving any reason for doing so.
- Melb PC may make and keep any record it requires for the purpose of this agreement or the rules or for the operation of its services or as required by the law or its officers.
- The subscriber must not transfer, sell or share internet access rights, or allow the account to be used by any other person, other than those Melb PC Family Members who are listed on this application and have paid the relevant charges.
- The user's last name must be displayed in all e-mail and news messages. The user's first name or initials may be displayed as desired.
- Commercial traffic, in the form of private messages and advertisements in newsgroups designated for that purpose, is permitted within the bounds of Net etiquette.
- The 'Organisation' field in private email or public newsgroup article headers must always be Melbourne PC User Group Australia, the name of the service provider. Any other organisation or business name is permitted only in the four-line (maximum) "signature" text that is optionally inserted at the end of the message or article.
- The "From" field used in email and news messages may be the Melb PC assigned email address. e.g. jiones@melbpc.org.au or a "Spam-trap" address, e.g. jiones@notspam.org.au or, subject to Clause 22 an external address. e.g. jiones@hotmail.com.
- Melb PC may assign its rights and obligations to full Internet Subscribers under this agreement to an Internet access provider that is of equal standard to Melb PC and after notice of assignment is given to the subscriber, this agreement shall have operation as if it had been entered into between the assignee and the subscriber and Melb PC's rights (except for its right to recover any money owed to it immediately before the assignment) and obligations under this agreement shall be at an end. Services to Associate internet Subscribers shall be limited to the period Melb PC is able to provide them from its own resources.
- The parties submit to the law of Victoria, Australia in relation to any the interpretation of this agreement, or any dispute arising out of it.
- To the extent permitted by law and except as expressly provided to the contrary in this Agreement, all warranties whether express, implied, statutory or otherwise, relating in any way to the subject matter of this Agreement or to this Agreement generally, are excluded Where legislation implies in this Agreement any condition, or warranty and that legislation avoids or prohibits provisions in a contract excluding or modifying the application of or the exercise of or facility under such term, such term shall be deemed to be included in this Agreement. However, the liability of Melb PC for any breach of such term shall be limited at the option of Melb PC, to any one or more of the following if the breach related to goods. the replacement of the goods or the supply of equivalent goods; the repair of such goods; the payment of the cost of replacing the goods or of acquiring equivalent goods, or the payment of the cost of having the goods repaired; and if the breach relates to services the supplying of the services again; or the payment of the cost of having the services supplied again. To the extent permitted by law and except as expressly provided to the contrary in this Agreement Melb PC shall not be under any liability (contractual, tortious or otherwise!) to subscriber in respect of any loss or damage (save for only personal injury and death) howsoever caused. which may be suffered or injured or which may arise directly or indirectly in respect to the supply of goods or services pursuant to this Agreement or the act, failure or omission of Melb PC.
- Accounts may be suspended without notice to stop transmission of network packets that threaten or have the potential to threaten the security or normal operation of any computer or device on the local or wider network. Such packets are categorised solely by the Internet Management Subcommittee. Users of accounts suspended without notice will be advised by telephone or writing within two working days of the nature of the packets originating from their account. Lifting of the suspension will require the registered account holder to provide evidence of confirmed action being taken to prevent further the transmission of such threatening or potentially threatening packets.
- The Description of Service "Internet Access Agreement" and the services as described on this application form constitute the entire agreement between the partner and neither of them relies on any term, condition, warranty, collateral contract, representation or promise not set out in those parts of these forms.
- Authorised by Melb PC Committee, 1st September 2013

I have read the terms and conditions

signed.....dated.....


MELBOURNE PC USER GROUP INC.

ABN 43 196 519 351

(Victorian Association Registration No. A0003293V)

Unit 26, 479 Warrigal Road, Moorabbin Vic 3189 Australia

"Members helping Members" Telephone: (03) 9276 4000

OFFICE 365 PRO PLUS

1 Year Subscription



Word



Excel



PowerPoint



OneNote



Access



Publisher



Outlook

Microsoft Office 365 ProPlus for MelbPC Members

Subscriptions for Microsoft's desktop program suite Office 365 Proplus are now available to Melbpc members at a reduced rate.

The programs included are; Word, Excel, OneNote, PowerPoint, Outlook, Publisher and Access. Members who take up this offer will be able to install the suite on up to fifteen different devices: 5 computers (PC or Mac), 5 tablets (iOS/Android/Windows) and 5 smartphones (iOS, Android, Windows). The new 2016 versions are available now.

Microsoft Office ProPlus is available to members for an annual subscription, set for the first year and payable by members in advance. (*) **Renewal for each year will reflect Microsoft's current price at the time of renewal.**

After payment members will be able to download the program suite onto their own computers using their Office 365 login details (the same as they already use for email and other cloud services). As long as the subscription is maintained, members will receive updates and upgrades to the latest version of Office.

Our existing Office 365 Enterprise service provides the 'cloud' versions of some Office applications: Word, Excel, PowerPoint and OneNote. These can be used during a login to Office 365 via the web. They do not include all of the features available on the desktop versions. Office 365 ProPlus provides the full versions of those applications, and others not available at in the cloud at all: Outlook, Publisher and Access. (Publisher and Access are not available in the Mac OS X version.) The ProPlus programs can be used when the computer is offline and not connected to the internet, as they are installed directly on the computer (or tablet/ smartphone).


 Skype for
Business


InfoPath


 OneDrive
for Business

Name		Membership Number
Address		Current Contact Email Address
Suburb	Post Code	Phone
Current Melbourne PC Email address (If you do not have a Melbourne PC email address please contact the office to create one)		

***Total Amount: \$55**

EFT

Direct Credit: BSB 063 105 A/C 10024225

(Note: Please state your member # when making payments via EFT)

OR

☐ Cheque Payable to : Melbourne PC User Group

☐ Debit my ☐ VISA ☐ MasterCard

EXPIRY DATE

 /

Cardholders Name

Signature Date / /

Meetings In October 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	<div> <div> Have A Question Post it on Yammer </div> http://yammer.com/melbpc.org.au/ </div> <div> Colour Codes Black: SIG meetings at Melb PC H.Q. Moorabbin. Blue: SIG meetings held at other locations. Dotted Box: No SIG meeting held this month. </div> <p>For information on Special Interest Group activities and meeting times see the group details in PC Update or go to http://melbpc.org.au/ Calendar listings, email: johnswann@hotmail.com.au</p>				1
2	3	4 North East Genealogy <i>(Ivanhoe 10am - 12noon)</i>	5 Monthly Meeting Melb PC H.Q. Moorabbin 7pm - 9.30pm Supper - WAFFLE <i>(Wine and Fine Food Lovers Event) at Fong s 9.35pm</i>	6 Ballarat <i>(7.30pm - 9.45pm)</i> Sunbury Daytime <i>(New Users 9.30am - 12noon)</i>	7 Essendon <i>(Main Meeting 9.30am - 12noon)</i> Multimedia and Home Entertainment <i>(Wadham House Mt Waverley 10am - 12noon)</i>	8 Microcontroller Workshop <i>(12noon - 5pm)</i> Raspberry Pi Moorabbin <i>(2pm - 4pm)</i>
9 Website Design <i>(2pm - 6pm)</i> East Workshop <i>including 3D printing (Wadham House Mt Waverley 10am - 2pm)</i>	10 Access (database) and Excel <i>(6.30pm - 8.30pm)</i> Video Inner East <i>(Ashburton Library 7.30pm - 9.30pm)</i> Wyndham <i>(Hoppers Crossing 7.30pm - 9.30pm)</i>	11 WASINT (investing) <i>(10.30am - 12.30pm)</i> Linux Workshop <i>(4pm - 7pm)</i> Linux <i>(7pm - 9pm)</i> Melb PC Committee	12 Video Production Sony <i>(10am - 12noon)</i> Communications <i>(7pm - 9.30pm)</i> Microcontroller <i>(7pm - 9.30pm)</i>	13 East <i>(Eley Park Community Centre - Blackburn Sth 7.30pm - 9.30pm)</i> North East Daytime <i>(Includes Photography & Digital Imaging Ivanhoe 10am - 12noon)</i> Sunbury Daytime <i>(Advanced Users 9.30am - 12noon)</i>	14 Casey <i>(Narre Warren Library 12.30pm - 3pm)</i> Essendon <i>(Open Forum 9.30am - 12noon)</i> Hardware <i>(Wadham House Mt Waverley 10am - 12noon)</i>	15 Windows Plus <i>(10am - 1pm)</i>
16 MACE (Atari Computers) <i>(10am - 2pm)</i> Beginners East (Beast) <i>(Vermont South 10am - 12.30pm)</i> Genealogy East <i>(Vermont South 1pm - 3.30pm)</i> Macedon Ranges <i>(Gisborne 2pm - 4pm)</i>	17 North Suburbs Linux <i>(7.30pm - 9.30pm)</i> Mornington Peninsula <i>(General inc Q&A 9.30am - 12noon Digital Imaging 12.30pm - 2pm Family History 2pm - 4.30pm)</i>	18 Wyndham <i>(Hoppers Crossing Multimedia 7.30pm - 9.30pm)</i>	19 North East Android <i>(Ivanhoe 10am - 12noon)</i> Deadline for November 2016 Articles	20 Music <i>(7.30pm - 9.30pm)</i> Bayside <i>(Brighton 10am - 12noon)</i> Sunbury Daytime <i>(Main Meeting 9.30am - 12noon)</i>	21 Digital Images <i>(Includes Photoshop Wadham House Mt Waverley 10am - 12noon)</i> Essendon <i>(Check website for meeting details. 9.30am - 12noon)</i> Casey Workshop <i>(Narre Warren Library 12.30pm - 3pm)</i>	22 Microcontroller Workshop <i>(12noon - 5pm)</i>
23 Everything Apple <i>(2pm - 4pm)</i>	24 Deadline for November 2016 Reports	25 Yarra Ranges <i>(Kilsyth Meeting 9.15am - 12.30pm)</i>	26 Programming <i>(7pm - 9.30pm)</i> Video Production Pinnacle <i>(10am - 12.30pm)</i>	27 Sunbury Daytime <i>(Maintenance & Linux 9.30am - 12noon Meeting also held on a 5th Thursday)</i>	28 Casey Workshop <i>(Narre Warren Library 12.30pm - 3pm)</i> Raspberry Pi <i>(Wadham House Mt Waverley 10am - 12noon)</i>	29