PC Update

The Newsletter of Melbourne PC User Group Inc.

Published by
Melbourne PC User Group Inc.
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PC Update Newsletter

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Treasurer	Jay Boag
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	John Hollow
	Philip Lew
	Don McKenzie
	Gary Taig

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Unable to attend the Monthly Meeting on Wednesday evening?

Log in here at 7.00pm and view it live over the Internet.

http://tv.mpcug.mobi

Or, you can always download the movie later, or purchase a DVD from the office.
mailto:office@melbpc.org.au

President's Report

Harry Lewis

Your Committee has resolved that the future of PC Update will be in the Newsletter format, and this is the first issue to reflect that decision. Sadly Ian Rankin has had to resign from his post as Editor. We are most grateful to Gary Taig who has taken up the reins.

We have also received with deep regret the resignation of Ian Rankin from the office of Secretary of Melb PC. Ian has also resigned from all his other volunteer positions including his oversight of the distribution of the monthly discs.

For nearly all of his 20 years of membership Ian has been an active volunteer, taking several different roles. He was first involved in swapmeets, then assisted with training activities. He was coordinator of Melb PC's training programs from 1999 to 2003. He took over the shareware portfolio in December 2000, and it was on his initiative that the format was changed to a monthly CD-ROM with effect from December 2001.

As most members were on dial-up internet access, the Monthly Disc with hundreds of megabytes of free software already downloaded became very popular. For all our members who attend our monthly meetings, Ian has been a familiar figure behind the monthly disc display.

In recognition of his outstanding service to Melb PC he was awarded Honorary Life Membership in 2006.

Ian became our Secretary in 2010 and has served in that office ever since (with one short break) until his resignation for health reasons in January 2015. As President I have a strong personal debt to Ian for his tireless support and his deep knowledge of Melb PC. His promptness in fulfilling his role and in dealing with any questions was exemplary. We wish him very well in his retirement from that office and his other volunteer roles.

Ian's resignation created a vacancy in the office of Secretary. The Melb PC Committee at a special meeting on 22 January appointed Geoffrey Keenan (then serving as Treasurer) to the office of Secretary. At a subsequent meeting on 29 January it appointed Jay Boag to the office of Treasurer. (These appointments were made under the provisions of our rule 57 on filling casual vacancies.)

We welcome both to their new offices, and Jay to the Committee.

Starting Up at Office 365

On Monday, 9 February Melb PC's email service with usernames @melbpc.org.au will move to its new host at Office 365 Enterprise E1. New email messages will appear in our inboxes at Office 365. They will no longer arrive at their old destination (outlook.com).

Members using melbpc.org.au email addresses need to login to their new accounts with their temporary password, and change it to another password of their own choosing. (The temporary passwords were sent out on 8 January to members' melbpc.org.au email addresses.)

Once they have logged on and changed their passwords, members will be able to view their incoming mail by logging in at office365.melbpc.org.au with their melbpc.org.au email address and the new password they set for themselves.

If you have not completed your initial login yet, you can follow the process here: https://melbpc-public.sharepoint.com/office-365/initial-login

Members may also wish to receive mail at their preferred email program, and to send from it. Settings are here (below the heading: *Set Up Mail On Your PC and Mobile Devices*) https://melbpc-public.sharepoint.com/office-365

If you get into difficulties and require assistance, please get in touch with the Internet Help team:

1. By phone, 10-3 weekdays: **9276 4088** (after hours voicemail on that number; voicemail at any time on **9276 4087**)

2. By using our online Help to *Log a Service Request* at: http://ihelp.melbpc.org.au/helpdesk/iuser/index.asp

3. By sending an email message to: mailto:switchover@melbpc.org.au (please give your name and membership number).

Statement of Purposes

The purposes of Melb PC are to provide, on a non-profit basis, education and training to advance the effective utilisation of the personal computer by:

- advancing computer literacy
- advancing the art and science of information processing through education and interchange of ideas
- keeping members abreast of developments in computing and information technology and enabling members to exchange information and experience
- providing a forum for the exchange of views amongst computer users and between computer users and the computer industry
- cooperating supporting or joining with, or in other organisations with similar purposes
- undertaking other activities beneficial to the Group

Monthly Meeting Wed 4 February 2015

OFFICE 365 ENTERPRISE E1
We shall be switching our email system to our new service at Office 365 Enterprise E1 on Monday, 9 February.

We are dedicating this monthly meeting to this important change. (We have not forgotten members who do not - yet - have email accounts <at> melbpc.org.au, and we shall be explaining how they can obtain use of some of the facilities at Office 365 without using it for email.)

Before the break we shall review the steps that members need to take to make sure they can see incoming mail arriving at their new account, and send from those accounts: both using the webmail service, Outlook Web App, and using their own email programs if they wish.

Then we shall be looking at some of the other facilities that are available to us. Individual members have the use of an address book/contact list, a calendar, and a One-Drive (cloud disc drive) of unlimited capacity. They also have the use of the Yammer site for discussion with other members.

Other facilities, new to us with Office 365, promise to provide tools that should be of use to groups within Melb PC, including SIGs.

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After the break, we have a visiting speaker, **Rita Arrigo**, President of the Melbourne Business User Group, who will introduce us to SharePoint, which is another facility within Office 365 Enterprise. She will explain how it is being used as a tool for collaboration in some other organizations. We have asked her also to explain how some of the more familiar features of Office 365 can also be used to support sharing and collaboration.

Come Yammer With Us!

Peter Wright

Melb PC's new email system hosted at Office 365 Enterprise E1 brings with it some new services that were not available to us at outlook. com. Yammer is one of them. Member Peter Wright has written this guide for members who are newcomers to Yammer. It was posted first on our Yammer site. We are publishing it here to help members who have not yet registered to use the site.

Come Yammer with us! It's easy, fun and maybe educational.

What is Yammer?

Yammer is a social network: a collection of groups, topics, people and our conversations. www.yammer.com/melbpc.org.au/ is a private Yammer network for Melb PC members to use as an online tool for communication and collaboration. We use the term *private* because you need a working melbpc.+org.au email address to join. (If you do not have a melbpc.org.au email address and would like to have one, please send an email request to mailto:switchover@melbpc.org.au.)

Join Yammer

Launch your internet browser, and click on the following link:

www.yammer.com/melbpc.org.au

Now login with your full melbpc email address: *username@melbpc.org.au*

Yammer will ask you to create a Yammer password, then send you an email to confirm you own that email address. Just respond to the Yammer email, and remember to note the new Yammer password you invented.

Welcome to Yammer

Have a look around! Or just ask a question at any time. Exploring Yammer can be a little confusing at first. So the following tips also briefly outline Yammer's structure.

Groups and Topics

A Group contains just those messages that have been posted directly to it.

On Yammer you can join Groups relevant to your activities and interests, and then follow Topics. Groups you have joined are listed in order of popularity on the left of your Yammer screen. Some Groups will help you find conversations about using popular software packages, while in other Groups the conversations just seem to be a social chat at the water cooler. View the full Group list at https://www.yammer.com/melbpc. org.au/groups?sort_by=name

If you are new to Yammer, then click on the Group called *Yammer Help*. Once you have joined a group it will appear in the left hand list of Groups. Later you just click on any Group in the left hand column to read its related conversations.

When you join Yammer you become a member of the default Group called **All Company**. If you don't know where to ask a question, select **All Company** group. To create a new post click the update icon in the middle column: Update

As you become used to Yammer we encourage you to create posts to Groups, or simply reply to an existing post.

Messages that you post are delivered to your followers and to other members who might find them useful. Messages that are posted in a public Group will appear in the Home (My Feed) screen of every member of the Group.

At the top of the Yammer window, type a word in the search bar to find Groups, Topics, People and Conversations. Click on the search bar's magnifying glass to display Advanced Search in the right hand column. When creating a new message some people insert a #hashtag that describes the Topic at the top of a post. Hashtags are not essential, can be typed anywhere in a message and may improve search results.

Once you have joined Yammer, view the current Topic list at www.yammer.com/ melbpc.org.au/topics
To add a topic to a post, click *Add topics* while composing the message or simply type a hashtag. You can later add topics to a published message by clicking *More*.

People

Follow interesting people (to read their posts). You can follow the writer of an interesting post by clicking on the Follow button under their picture. Review the full list of members on Yammer by clicking at the top right of your browser's Yammer window, on either the *ellipsis* (3 dots) or your name, then select People.
Create a Profile so others can know about you — click on your name or the *ellipsis* at the top right of your browser's Yammer window and select *Settings*, then *Edit Profile*. From within your Profile you will see a menu to control future Yammer Notifications.

Notifications

You can receive notifications via email when there are public posts to a Group, or by an individual member you are following. Sometimes this Yammer activity is termed your Feed.

You can change your own Notification settings by clicking on your name (top left) then on Edit Profile (top right) and on Notifications in the list that appears on the left. Additionally, by Following a Topic, you can ensure all conversations tagged with that topic are delivered to your Feed.

So Many Posts!

Within Yammer, one way the tsunami of posts can be managed is by clicking on Home at the top of the screen, then select Top or All or Following from the header row in the middle panel.

As you login, if you selected **All** then new posts since your last visit (unread messages) will be at the top of their Conversation, and marked with a blue vertical bar down the left side. Yammer won't highlight the same unread posts on your next login.

Posting a message to the **All Company** Group doesn't mean that everybody automatically sees it. Although everyone in Melb PC has access, many members view messages through their Home (My Feed) screen. Your message will be delivered to other members only if it's relevant to them or if they follow you on Yammer.

Yammer does not display subject headers for each post. If you are reading a post that is in reply to an even earlier post, you can hover your mouse-cursor over the words *in-reply-to* at the top of the post. You

should see a pop-up with the top part of the earlier post content.

You can give a conversation a pseudo "subject header" simply by starting any new conversation with a one word hash tag on the first line of your post. Don't leave spaces in your hash tag. Instead use a hyphen or underscore character #hash_tag or simply make up a word for your topic like #hashtag. You can use a new #hashtag in a post to an existing conversation and the new #hashtag should appear at the beginning of the conversation. If you also want the new #hashtag at the beginning of your new post then type it there. On your next login to Yammer you can search on the #hashtag to find conversations containing the same hashtag.

E X P A N D I N G
Yammer Threads

Yammer is a thread (Conversation) based forum with a feature of compressing the Conversations. Conversations with more than about three posts are *compressed*, so that only the first post is always displayed. With longer conversations, we see the first post and the last two. Where a Conversation is compressed and hides (say) 29 older replies, the line:

Show 29 older replies »

will be displayed after the first post. Clicking on this line will show up to 20 of the earlier replies in the Conversation. If there are a lot of older replies, each time you click Yammer will display 20 older replies so you have to keep clicking if there are more (another 9 in this example).

Yammer Keyboard Shortcuts

Type a question mark to see a graphic selection of shortcuts (See Figure 1).

Embed Larger Videos in Yammer
Upload your video to YouTube, then share the link on Yammer. (Paste the link into a Yammer post.) Yammer detects YouTube content and embeds the video in the post.
Reading a list of tips for social media is not for the faint-hearted. Things are forever changing as Yammer programmers add new features for very large corporate clients. Most Yammer attributes appear in web browsers (but apps for mobile devices display varying functionality of the Yammer screens). Recommendation: use a web browser to access Yammer.

So if something doesn't work the way we say it should then just go click a few buttons. You won't break anything. Or ask a question in Yammer and somebody will reply. Only people with a Melb PC email address can join this Enterprise version of Yammer. But beware, *poltergeists* have been mentioned in some conversations, and a creature by the name of *The Exalted Lord High King Wotten the Magnificent* lurks. Apparently these undesirables came from something called the

Further reading about Yammer features

#inbox
http://support.microsoft.com/kb/2840532/en-us
#groups
http://support.microsoft.com/kb/2819765/en-us
#files
http://support.microsoft.com/kb/2834653/en-us
Yammer #ipad application
http://support.microsoft.com/kb/2835461/en-us
Yammer #android application
http://support.microsoft.com/kb/2835459/en-us
#online Now
http://support.microsoft.com/kb/2840528/en-us
Information about the #topics feature in Yammer
http://support.microsoft.com/kb/2835464/en-us

newsgroups that Melb PC members once used in the years before Yammer. Oh yes, did I say we also have fun? Go Yammer!

This is where you will find us www.yammer.com/melbpc.org.au

Please send comments, and corrections for this document to: Peter Wright:
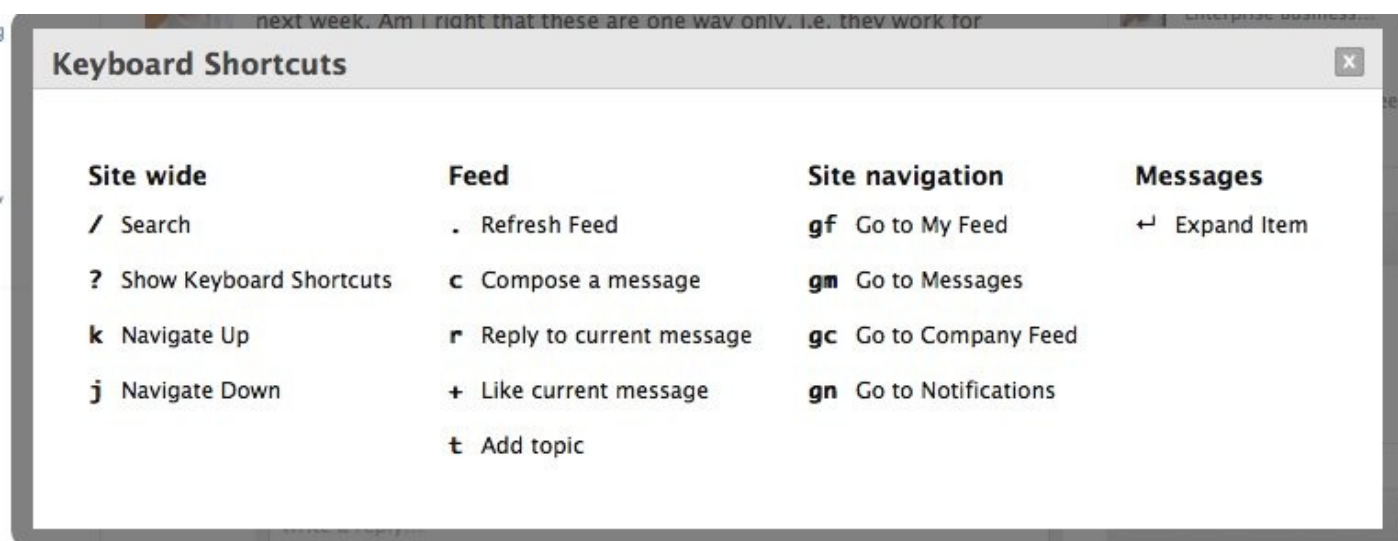mailto:pcwright@melbpc.org.au

Figure 1.   Yammer Keyboard Shortcuts

SIG News

Casey

Casey SIG will begin its 2015 monthly meetings at 12.30 sharp at the Narre Warren Library on Friday, 13 February. We invite all Melbpc members to join us and bring a friend!

The program includes several interesting topics. Lorraine Munday will share her very recent experiences of connecting to the NBN. Jan Weiner will share a set of safe computing concepts from a recent mailout.

The main presentation will be Jan Whitaker demonstrating Twitter: getting an account, how it works, and how it may be of use to you. Following the tea break, attendees will be invited to share Tips and Tricks and ask their own curly Questions.

Casey Workshop

At Casey Workshop we have Internet access for all laptops and tablets. We have several people assisting members in security, updating programs and cleaning slow devices.

A general Q and A and discussion is usual on topics relating to members chosen area of interest.

A basic demonstration of Windows 7 and Windows 8.1 and Tablets is planned for the early Workshops in 2015.

You are invited to attend and bring your Laptop or Tablet with or without your own Mobile Internet access.

We meet at Narre Warren Library at Fountain Gate Shopping Centre behind the Civic Centre.
If you have a problem please advise Jan Weiner or Jan Whitaker beforehand so they can be prepared on the day. See Casey SIG or Casey Workshop Notes for details.

Access and Excel Tips

Report by Craig Evans

Environment : Windows 7 with Access 2010 and Excel 2010

During our last meeting we discussed
1/   Visual Studio is a free download from Microsoft enabling the creation of desktop apps in C#, Visual Basic and C++

2/   Access : using the inbuilt function Timer to trigger events at desired intervals

3/   Access : using functions in queries to return desired data

4/   Excel : displaying a floating gif for a set quantity of seconds after opening an Excel file

5/   Code : using a simple vbs file and scheduled tasks to automate your own backup

Our meetings are usually Q&A, occasionally we have a demonstration of database or spreadsheet magic.

Yarra Ranges Group

Note: New Meeting Place

Our first meeting in 2015 will be on Tuesday 24 February at the new Japara House Community Centre which is Located at 54-58 Durham Road Croydon
The meeting will commence at 9.15 am. Members are asked to park at the rear of the new centre which can be accessed from Tamworth Road.

November 2014 Meeting
Report by John Sapsford
The meeting commenced at 9.15 am with 13 in attendance. Bryan informed us that there would be no meeting in January as Japara Community House will be moving early in the New Year to new premises at 54-58 Durham Road Croydon. Our equipment will also be moved to the new premises.

He gave us an update on some of the recent interesting Gizmo e-mails, including:
A simple guide to keeping yourself safe on the Internet using the free Sandboxie utility.
http://www.techsupportalert.com/content/introduction-and-quick-guide-sandboxie.htm

Protect Your Online Privacy and Speed up Browsing with Privacy Badger :
Privacy Badger is a browser add-on that stops advertisers and other third-party trackers from secretly tracking your activity. If an advertiser appears to be tracking you across multiple websites, Privacy Badger automatically blocks that advertiser from loading any more content in your browser.
http://www.techsupportalert.com/content/protect-your-online-privacy-and-speed-browsing-privacy-badger.htm

A Free online Photo Editor
Take a look at a brilliant web site called Polarr. Simply load up one of your existing digital images, then play around with all the on-screen sliders in order to get just the effect you're looking for. Polarr is free to use, and works with any modern web browser.
http://www.techsupportalert.com/content/superb-online-photo-editor-free-use.htm

How to get rid of the ads on the Firefox new tab Page:
In an effort to develop new sources of advertising revenue, Mozilla has started displaying ads on the page that is used for opening a new tab in the Firefox browser. Although the ads are displayed by default, it is very easy to turn them off.
http://www.techsupportalert.com/content/how-get-rid-ads-firefox-331-new-tab-page.htm

Shane Mason then gave us a demonstration of the evaluation release of Windows 10. Our usual Q&Asession included:
Can I delete previous versions of Framework.NET? The answer was an emphatic No! Then there was a discussion about the necessity of making regular backups. Shane recommended using the latest version of Acronis and making more than one copy of a current backup. Shane recommended Advanced System Car V.7.4 Pro for regular computer housekeeping.
We then discussed the use of Torrents. The recommended Torrent is µTorrent which is available as a free download. www.utorrent.com Bryan also suggested using www.torrentz.eu to search for downloads.
An example of a torrent site is Pirate Bay which is generally well known and popular
There was also a fruitful discussion about adding /removing computer programs.
One member mentioned the Spotify program for music. This web site has a vast music collection to listen to. Spotify is also a free download
The meeting concluded at 11.45 am.
The Workshop followed.

Melbourne PC User Group Inc.
MAJOR RAFFLE

Raffle starts on the 18th November 2014.

*All entries must reach us by the 25th February 2015 and all entries close at 12noon Sunday 1st March 2015.

*The draw will be at Melbourne PC User Group Inc. Unit 26/479 Warrigal Road, Moorabbin 3189, 7:30pm 4th March 2015.

*Results will be published on www.melbpc.org.au and printed in the April 2015 issue of either PC Update Magazine/ The official Newsletter of Melbourne PC User Group Inc.

*For more ticket enquiries phone 03 9276 4000 or email office@Melbpc.org.au.

ABN:43 196 519 351

Tickets $10.00ea.
Total tickets: 1500

1st Prize - worth $2799.00
Gigabyte Auros x7x2 Laptop windows 8.1OS

2nd Prize - worth $787.00
Samsung Galaxy S5 Mobile Phone

3rd Prize - worth $598.00
Samsung Galaxy Tablet 10.5"

4th Prize - worth $229.00
Samsung Gear 2 Neo

5th Prize - worth $188.00
UE Ultimate ears Boom wireless Bluetooth Speaker

Buy a ticket today for your chance to win one of our 5 major prizes !

Return all purchased ticket stubs, payments and unsold tickets as soon as possible in the enclosed "reply paid" envelope post to Melbourne PC User Group Inc. 26/479 Warrigal Road Moorabbin 3189 or drop them off at reception 26/479 Warrigal Road Moorabbin 3189 before 25th February 2015.

MELBOURNE PC USER GROUP INC.

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Telephone: (03) 9276 4000
Email: office@melbpc.org.au Web: www.melbpc.org.au

MELB PC USER GROUP
"Members helping Members"

APPLICATION FOR MOBILE 3G/4G BROADBAND

Name		Membership Number
Address		Current Contact Email Address
Suburb	Post Code	Phone

* SEE TERMS AND CONDITIONS OVERLEAF. YOU ARE REQUIRED TO SIGN THE TERMS AND CONDITIONS INDICATING YOU HAVE READ AND UNDERSTOOD THEM.

* Complete all fields on this Mobile Broadband Application. This Information is required for the system database. Incomplete applications will be returned.

3G MOBILE DATA PLANS *more data same price!

3GB □
$20 PER MONTH
First month in advance ($40), thereafter $20 on a direct debit on credit card for 12 months. Total spend $240.00 DEVICE INCLUDED EXCESS DATA USAGE COSTS $7.50 PER 1GB OR PART THEREOF.

4GB □
$30 PER MONTH
First month in advance ($60), thereafter $30 on a direct debit on credit card for 12 months. Total spend $360.00 DEVICE INCLUDED EXCESS DATA USAGE COSTS $7.50 PER 1GB OR PART THEREOF.

6GB □
$35 PER MONTH
First month in advance ($70), thereafter $35 on a direct debit on credit card for 12 months. Total spend $420.00 DEVICE INCLUDED EXCESS DATA USAGE COSTS $7.50 PER 1GB OR PART THEREOF.

8GB □
$40 PER MONTH
First month in advance ($80), thereafter $40 on a direct debit on credit card for 12 months. Total spend $480.00 DEVICE INCLUDED EXCESS DATA USAGE COSTS $7.50 PER 1GB OR PART THEREOF.

10GB □
$45 PER MONTH
First month in advance ($90), thereafter $45 on a direct debit on credit card for 12 months. Total spend $540.00 DEVICE INCLUDED EXCESS DATA USAGE COSTS $7.50 PER 1GB OR PART THEREOF.

15GB □
$55 PER MONTH
First month in advance ($110), thereafter $55 on a direct debit on credit card for 12 months. Total spend $660.00 DEVICE INCLUDED EXCESS DATA USAGE COSTS $7.50 PER 1GB OR PART THEREOF.

□ **3GB $210 upfront for 12 month contract** = **$17.50** PER MONTH
EXCESS DATA USAGE COSTS $7.50 PER 1GB OR PART THEREOF. Total spend is $210.00.

4G MOBILE DATA PLANS (3 to 4 times faster downloads than 3G)

□ **3GB = $30** PER MONTH
$30 on a direct debit on credit card for 12 months. Total spend $360.00 EXCESS DATA USAGE COSTS $7.50 PER 1GB OR PART THEREOF.

□ **6GB = $40** PER MONTH
$40 on a direct debit on credit card for 12 months. Total spend $480.00 EXCESS DATA USAGE COSTS $7.50 PER 1GB OR PART THEREOF.

□ **9GB = $50** PER MONTH
$50 on a direct debit on credit card for 12 months. Total spend $600.00 EXCESS DATA USAGE COSTS $7.50 PER 1GB OR PART THEREOF.

□ **12GB = $60** PER MONTH
$60 on a direct debit on credit card for 12 months. Total spend $720.00 EXCESS DATA USAGE COSTS $7.50 PER 1GB OR PART THEREOF.

4G mobile devices: □ **USB modem FREE**   □ **Mini Wifi Modem $85.00**

□ **3GB $265 upfront for 12 month contract on 4G plan** = **$22.00** PER MONTH
MODEM/S NOT INCLUDED EXCESS DATA USAGE COSTS $7.50 PER 1GB OR PART THEREOF. Total spend is $265.00.

BYO PHONE VOICE and DATA *more data same price!

$35 MONTHLY SIM only plan on 4G network,
($420.00 total spend for 12 months, pay monthly)
● Standard calls to friends and family within Australia^ ● $500 of included value
● Massive *2.5GB of data!*
Just bring your own phone and get connected on the Optus network.

4G Mini Wifi modem reduced by 50 %

Pricing Information: The cost of a two minute standard national voice call is $2.36. The cost of sending a standard national TXT is 30c. Additional data in Australia is 10c/MB (Charge per kB). ^Includes standard national & international voice & video calls & TXT & PXT; voicemail; calls to 1223, 1225, 13, 15 & 18 numbers; & re-routed calls.
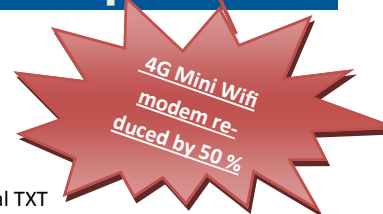
PAYMENT DETAILS
*Authorize *a direct debit against your credit card for* the requisite *amount as* required. *Cheques only accepted for the 12 month contract amount.* And return it to : Melbourne *PC* User *Group. Suite 26, Level 1, 479 Warrigal Road* Moorabbin *VIC* 3189

Name on Card	Signature*	Date / /	Amount

Expiry Date

OFFICE USE ONLY

S/N	SIM	WiFi Key

A. Definitions

"Melb PC" means Melbourne PC User Group incorporated or its assignee:

"Member" means a financial member of Melbourne PC User Group and includes:

a)   "Full Member" A person accepted into the Group after payment of the current full membership fee, or the related Student or Pensioner concession fee.

b)   "Family Member" A domiciled spouse, partner, child' or relative of a full member accepted to participate in activities of the Group and use that Member's Internet account after payment of the Family Membership fee; the subscriber" means the MelbPC full member who has accepted the Melb PC Internet Agreement and paid fees for the subscription period and includes both Full and Email account subscribers. (see Level of Description): "subscription periods" means the period in advance for which the subscriber has paid in full being one of the periods of subscription offered by Melb PC from time to time.

B. Subscription type & Details.

Subscription Type	Annual Fee or Monthly Fee	email & Newsgroup Storage or *Mail Quota (Limit)*	Browsing	Time Limit	Home Page Storage	Download Limit	When Limit Reached
3G Mobile Broadband 2GB 3G Mobile Broadband 4GB 3G Mobile Broadband 6GB 3G Mobile Broadband 8GB 3G Mobile Broadband 10GB 3G Mobile Broadband 15GB	$210pa or $20 pcm $30 pcm $35 pcm $40 pcm $45 pcm $55 pcm		Yes			2GB pcm 4GB pcm 6GB pcm 8GB pcm 10GB pcm 15GB pcm	**Excess data usage on all plans costs $7.50 per 1GB or part thereof**
4G Mobile Broadband 3GB 4G Mobile Broadband 6GB 4G Mobile Broadband 9GB 4G Mobile Broadband 12GB	$30 pcm $40 pcm $50 pcm $60 pcm		Yes			3GB pcm 6GB pcm 9GB pcm 12GB pcm	**Excess data usage on all plans costs $7.50 per 1GB or part thereof**
4G Voice and Data Plan	$35 pcm		Yes			1GB pcm	**Excess data usage on all plans costs $7.50 per 1GB or part thereof**
Email account (www.outlook.com)	$0	5GB	nil		Nil	nil	
ADSL Coming Soon	NA						

The above charges and details are subject to change from time to time. Limits and Time Quota: daily (non-cumulative) plus bonus time in non-peak periods.

    Email Account Subscriber (available to all Melb PC Members without charge)

C. Description of Service(s)

    General:

        Melbourne PC User Group Inc. A0003293V (Melb PC) Internet Service network (the Network) is a service owned and operated by Melb PC for its members. It is a subscriber-funded service administered by the Internet Management Subcommittee (the subcommittee).

        Function of the Melb PC Network: The primary function of the Network is to support the transfer of information to and from Melb PC members and the International community, subject to the terms of this agreement.

        Access Software: The subscriber will need to acquire suitable mail, news and Web software from our shareware library or other resources. However, Melb PC makes available a configuration kit that automates his process for those who require it.

        Accounts: Accounts are issued only to individuals, not company names; Melb PC may reject an application without stating a reason.

        Support: Volunteers offer their help in local newsgroups and via an Internet Help team with interaction through Web Boards, e-mail and direct telephone support.

        Duration: The subscription to the Network is for one year from the date of acceptance. It automatically terminates upon expiry of membership of MelbPC if that occurs earlier.

        Acknowledgment: Successful applicants will include individuals whose forms are correctly filled out and whose funds have been transferred to the Melb PC Bank account.

        Net Etiquette: Melb PC endorses adherence to ("Net etiquette" or "Netiquette") as deemed by the subcommittee from time to time and to prevailing International standards widely accepted as suitable behavior for using the Internet.

D. Terms of Agreement

1. The subscriber asks Melb PC to provide a level of Internet access and Melb PC agrees to do so.
2. This agreement starts when an authorized officer of Melb PC has executed it and Melb PC has received a cleared payment for the subscription period.
3. If the subscriber renews this agreement for a further subscription period, this agreement applies to the renewed subscription period unless the parties agree otherwise in writing.
4. The subscriber acknowledges that:
   a. Continuity and speed of the Internet access depends on a wide range of factors many of which are beyond the control of Melb PC.
   b. Melb PC has no control over the accuracy of appropriateness of any information on the internet.
   c. Melb PC is not responsible for any material available on the Internet.
   d. The subscriber's Internet access may be interrupted by equipment failure, the need for routine maintenance peak demand and so on.
   e. Melb PC cannot guarantee that the subscriber will be able to secure access at any given time or that fluctuations in demand by other subscribers will not prevent the subscriber from using the full amount of the maximum daily time allowance on any given day.
   f. Melb PC cannot guarantee that subscriber's home pages will always be available.
   g. Dial up and Mobile Broadband Internet Subscribers are responsible for writing and uploading their own home pages and keeping backup copies of same. Melb PC does not back up these home pages. Subscribers will need to reload their own home pages in the event that the Melb PC facilities suffer any data loss.
   h. The right to publish and communicate using home pages is granted to full Internet subscribers in the spirit of user group activities of sharing and furthering the computing experience. The quality of the Melb PC Internet service will be protected by Melb PC reserving its right to suspend the access to any publications of a subscriber who generates a disproportionate amount of Internet traffic. Subject to matters of the kind referred to in the previous clause and to the subscriber's access limits, Melb PC will use its best endeavors to keep Internet access available continuously and to allow the subscriber to have access for the current daily time allowance as set from time to time.
5. The subscriber will indemnify Melb PC against any liability, claim, action, suit, demand, loss, cost or expense arising out of or in any way connected with this agreement or Internet access, including without limitation any negligence by Melb PC, its servants or agents.
6. The subscriber will pay fees according to Melb PC's standard pricing list from time to time, and a copy of the list certified by an officer of Melb PC is conclusive evidence of the prices applicable at any time.
7. Any notice given about any matter concerning this agreement may be given by clicking an accept button following the display of the agreement on a web page, by fax, e-mail or post at the last fax number email or postal address notified to the sender and is deemed to have been received at the time when it would have arrived in the ordinary course of the relevant type of transmission.
8. Melb PC may change any term of this Agreement or make additional rules at any time by means of notification delivered in accordance with clause 9. Subscriber may refuse to accept any such change and terminate her or her Internet access and receive a pro-rata refund for any paid subscription if a request to this effect this received within 14 days from the deemed receipt date of a notice of changes. Should a subscriber continue to keep using the service past the date of the notice deemed received as described in clause 9, the subscriber shall be deemed to accept the changes. A copy of the rules certified by an officer of Melb PC is conclusive evidence of the rules applicable at any time. The rules from time to time will apply as if they were set out in full as terms of this agreement.
9. The subscriber <u>must not</u> deliberately or recklessly do anything that damages Melb PC's equipment, software, setup or services.
10. The subscriber must not use Internet access to annoy, harass or harm other Internet users including sending of viruses either wittingly or unwittingly and the sending of spam or unsolicited bulk email.
11. The subscriber must not use Internet access for any unlawful purpose or in any unlawful manner.
12. Melb PC does not review any publications or communication and does not verify, endorse, or otherwise take responsibility for the content of same.
13. Subscribers are legally responsible for their own publications and communications.
14. The subscriber will keep safe and confidential any access numbers; codes or passwords allotted to them by Melb PC and notify Melb PC without delay of any compromise of that information.
15. Melb PC may suspend or terminate the subscribers Internet access immediately if the subscriber breaches this agreement wittingly or unwittingly or fails to promptly pay any money owed to Melb PC *or* ceases to be a member of Melb PC.
16. Melb PC may delete without notice any material found on its storage disks without giving any reason for doing so.
17. Melb PC may make and keep any record it requires for the purpose of this agreement or the rules or for the operation of its services or as required by the law or its officers.
18. The subscriber must not transfer, sell or share internet access rights, or allow the account to be used by any other person, other than those Melb PC Family Members who are listed on this application and have paid the relevant charges.
19. The user's last name must be displayed in all e-mail and news messages. The user's first name or initials may be displayed as desired.
20. Commercial traffic, in the form of private messages and advertisements in newsgroups designated for that purpose, is permitted within the bounds of Net etiquette.
21. The 'Organisation' field in private email or public newsgroup article headers must always be Melbourne PC User Group Australia, the name of the service provider. Any other organisation or business name is permitted only in the four-line (maximum) "signature" text that is optionally inserted at the end of the message or article.
22. The "From" field used in email and news messages may be the Melb PC assigned email address. e.g. jjones@melbpc.org.au or a "Spam-trap" address, e.g. jjones@notspam.org.au or, subject to Clause 22 an external address. e.g. jjones@hotmail.com.
23. Melb PC may assign its rights and obligations to full Internet Subscribers under this agreement to an Internet access provider that is of equal standard to Melb PC and after notice of assignment is given to the subscriber, this agreement shall have operation as if it had been entered into between the assignee and the subscriber and Melb PC's rights (except for its right to recover any money owed to it immediately before the assignment) and obligations under this agreement shall be at an end. Services to Associate internet Subscribers shall be limited to the period Melb PC is able to provide them from its own resources.
24. The parties submit to the law of Victoria, Australia in relation to any the interpretation of this agreement, or any dispute arising out of it.
25. To the extent permitted by law and except as expressly provided to the contrary in this Agreement, all warranties whether express, implied, statutory or otherwise, relating in any way to the subject matter of this Agreement or to this Agreement generally. are excluded Where legislation implies in this Agreement any condition, or warranty and that legislation avoids or prohibits provisions in a contract excluding or modifying the application of or the exercise of or facility under such term, such term shall be deemed to be included in this Agreement. However, the liability of Melb PC for any breach of such term shall be limited at the option of Melb) PC, to any one or more of the following' if the breach related to goods. the replacement of the goods or the supply of equivalent goods; the repair of such goods; the payment of the cost of replacing the goods or of acquiring equivalent goods, or the payment of the cost of having the goods repaired: and if the breach relates to services the supplying of the services again: or the payment of the cost of having the services supplied again. To the extent permitted by law and except as expressly provided to the contrary in this Agreement Melb PC shall not be under any 'liability (contractual. tortuous or otherwise'! to subscriber in respect of any loss or damage (save for only personal injury and death) howsoever caused. which may be suffered or injured or which may arise directly or indirectly in respect to the supply of goods or services pursuant to this Agreement or the act, failure or omission of Melb PC.
26. Accounts may be suspended without notice to stop transmission of network packets that threaten or have the potential to threaten the security or normal operation of any computer or device on the local or wider network. Such packets are categorised solely by the Internet Management Subcommittee. Users of accounts suspended without notice will be advised by telephone or writing within two working days of the nature of the packets originating from their account. Lifting of the suspension will require the registered account holder to provide evidence of confirmed action being taken to prevent further the transmission of such threatening or potentially threatening packets.
27. The Description of Service " Internet Access Agreement" and the services as described on this application form constitute the entire agreement between the partner and neither of them relies on any term, condition, warranty, collateral contract, representation or promise not set out in those parts of these forms.
28. Authorised by Melb PC Committee, 1st September 2013

                                                                                I have read the terms and conditions

signed…………………………………………………………….dated…………………….

MELBOURNE PC USER GROUP INC.

MELB PC USER GROUP
"Members helping Members"

MEMBERSHIP APPLICATION FORM

Title	First Name	Last Name

Address

Suburb	Post Code

Phone	Mobile Number

DOB	Preferred Email Address

Referred by member: _____ full name or membership number /SIG_____

Annual 12 Month Membership Fees (see below)
6 Monthly Memberships also available *contact the office

Individuals	$95 each	**Please provide emergency contact details below.**
Additional Family Members (Spouse and children)	$25 each	Full Name
Pensioners/Adult students A (25+)*	$80 each	Phone no.
Students B (14-25 yrs.)	$35 each	Mobile no.
Corporate (One membership is two representatives)	$190 each	

Additional Family Members

Name ....   Signature ....

Name ....   Signature ....

Terms and conditions

- Adult students A must attach a photocopy of their student card or letter from their educational institution confirming full student status.
- All student B members must have a Student Card and have evidence of their age at time of joining.
- Pensioners must attach a photocopy showing both sides of their Centrelink Pension Concession Card.
  Change of family member(s) must be identified in writing to the club secretary.

I hereby apply for membership of Melbourne PC Users Group Inc. (A000329V) and agree to abide by its rules while I remain a member.

Signature _____   Date _____ / _____ /_____

Payment Details

Name on Card	Expiry Date

Credit Card Number ☐ ☐ ☐ ☐   ☐ ☐ ☐ ☐   ☐ ☐ ☐ ☐   ☐ ☐ ☐ ☐

	Signature	Date / /

Email User Name Selection

List the user ("login") names you would like in order of preference. Write very clearly, to avoid our confusing certain letters. User names are expressed in lower case letters and must represent your real name in some recognisable way e.g. "John J. Jones" might request user names such as "john", "johnj", "jjones", etc. Any user name that is already allocated or deemed unsuitable in the opinion of the system administrators will not be allocated.

Choice 1. _____@melbpc.org.au

Choice 2. _____@melbpc.org.au

Choice 3. _____@melbpc.org.au

Choice 4. _____@melbpc.org.au

VOLUNTEERS REQUIRED

MelbPC Needs You

Dear Members,

The Group urgently needs members to sell tickets for the Major Raffle. The Major Raffle is a fund raiser to help us raise much needed revenue for our SIGs and Clubrooms.

Booklets of 10 tickets are available from the office, or you can purchase single tickets just contact the office on 9276 4000 or via mailto:office@melbpc.org.au

Meetings In February 2015

MELB PC USER GROUP

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	**2**	**3** North East Genealogy *(10am - 12.45pm)*	**4** Monthly Meeting — Melb PC H.Q. Moorabbin 7pm sharp	**5** Ballarat *(7.30pm - 9.45pm)* Sunbury Daytime *(New Users 9.30am - 12noon)*	**6** Essendon *(Main Meeting 9.30am)* Multimedia and Home Entertainment *(Wadham House Mt Waverley - 10am)*	**7**
8 East Workshop *(Wadham House Mt Waverley 10am - 2pm)*	**9** Access - Excel *(6.30pm - 8.30pm)* Video Inner East *(Ashburton Library 7pm - 9.30pm)* Wyndham *(General 7.30pm - 9.30pm)*	**10** WASINT *(10.30am - 12.30pm)* Everything Apple *(2pm - 4pm)* Linux Workshop *(4pm - 7pm)* Linux *(7pm - 9.30pm)* — Melb PC Committee	**11** Video Production *(Sony Vegas 10am)* Communications *(7pm - 9.30pm)* Microcontroller *(7pm - 9.30pm)*	**12** E-Book *(7pm - 9.30pm)* East *(Eley Park Community Centre - Blackburn South 7.30pm - 10pm)* North East Daytime *(Includes Photography - Digital Imaging Ivanhoe 10am - 12noon)* Sunbury Daytime *(Advanced Users 9.30am - 12noon)*	**13** Casey PC *(Narre Warren Library 12.30pm - 3pm)* Essendon *(Open Forum 9.30am)* Hardware *(Wadham House Mt Waverley - 10am)* — Deadline for March 2015 Newsletter Articles and SIG Reports.	**14** Microcontroller Workshop *(12noon - 5pm)*
15 MACE *(10am - 2pm)* Beginners East *(10am - 12.30pm)* Genealogy *(1pm - 3.30pm)* Macedon Ranges *(Gisborne 2pm - 4pm)*	**16** Graphics *(7pm - 9.30pm)* Nth Subs Linux *(7.30pm - 9.30pm)* Mornington Peninsula *(Meeting 9.30am Digital Imaging Group 12.30pm Family History Group 2pm)*	**17** Wyndham *(Multimedia 7.30pm)*	**18** North East Android *(Ivanhoe 10am - 12noon)*	**19** Music *(7.30pm - 9.30pm)* Bayside *(10am -12 noon)* Sunbury Daytime *(Main Meeting 9.30am - 12noon)*	**20** Essendon *(Check website for meeting details. 9.30am)* Photoshop *(Digital Images Wadham House Mt Waverley - 10am)*	**21** Windows Plus *(10am - 1pm)*
22 Website Design *(2pm - 6pm)*	**23**	**24** Programming *(6.30pm - 9pm)* Yarra Ranges *(Kilsyth - Meeting 9.15am Workshop 11.30am)*	**25** Video Production *(Pinnacle 9.30am)* Essendon *(Multimedia/General 7pm - 9pm)*	**26** Sunbury Daytime *(Maintenance & Linux 9:30am-12noon Meeting also held on a 5th Thursday Maintenance & Linux 9:30am-12noon)*	**27** Casey Workshop *(Narre Warren Library 12.30pm - 3pm)* Raspberry Pi *(Wadham House Mt Waverley - 10am)*	**28** Hardware Workshop *(10am - 12noon)* Microcontroller Workshop *(12noon - 5pm)*

Colour Codes

Black: SIG meetings at Melb PC H.Q. Moorabbin.
Blue: SIG meetings held at other locations.
Dotted Box: No SIG meeting held this month.

For information on "Special Interest Group" activities and meeting times see the group details in PC Update or go to http://groups.melbpc.org.au.