



## MELBOURNE PC USER GROUP INC.

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(Victorian Association Registration No. A0003293V)  
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*"Members helping Members"*

### Special General Meeting

Notice is hereby given that a Special General Meeting of Melbourne PC User Group Incorporated will be held on Wednesday , April 7<sup>th</sup>, 2021, Level 1, 479 Warrigal Road, Moorabbin, at **8:15 pm**.  
Victorian Association Registration: A0003293V

The Special meeting is being held on Zoom, which you can access from

[https://zoom.us/meeting/register/tJMtfuigrj4pE9BzO5jZCnuo7umPOqhcTZ7X%C2%A0](https://zoom.us/join/zoom/register/tJMtfuigrj4pE9BzO5jZCnuo7umPOqhcTZ7X%C2%A0)

***The meeting is open to limited in-person attendance at our Moorabbin club rooms under some strict Covid-19 regulations. Please see more details on that below.***

The Notice of Meeting and the Proxy Form for voting on the motions for those unable to attend are available on the website under current notices.

We encourage you to vote via proxy form.

#### **Special General Meeting Agenda**

1. Apologies.
2. Motion: To consider, and if thought appropriate, pass the following resolution:-  
"That Harry Lewis be made an Honorary Life Member for his contribution to the Melbourne PC User Group Inc."

This motion has been put forward by the Honorary Life Member Sub-committee - Dave Botherway, George Skarbek and Bill Ford, all Honorary Life Members.

## **Citation.**

The criteria to be considered for an Honorary Life Member is [10 years or more of outstanding contribution across multiple roles.](#)

The Honorary Life Member Nominations Committee offer the following recommendation.

That Harry Lewis be made an Honorary Life Member of Melbourne PC User Group.

Nominated by     Dave Botherway

Seconded by     George Skarbek

Approved: Dave Botherway, George Skarbek and Bill Ford

He joined Melb PC in 2004 and has been a Committee member for 7 years, serving as president of our club for two terms.

He has been on the iHelp team for 10 years and was the iHelp Team Convener for one year.

Supported the migration of member email from our in-house system to Microsoft outlook.com hosting (2013-14); contributed to the next migration from outlook.com to the Office 365 Enterprise service (2014-15). Currently assisting in the transition from Microsoft mail and products to G-suite/Google Workspace.

Has been a CiviCRM administrator for 3 years, and was charged with validating member data migrated from our legacy membership database system, MMS. Continues to assist with account-management in Office/Microsoft 365 and the CiviCRM membership database.

Proofreader for PC Update for 2 years.

In our opinion, Harry easily exceeds the above criteria.

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The special general meeting will be held on Zoom during the monthly meeting which you can access from

<https://zoom.us/meeting/register/tJMtfuigrj4pE9BzO5jZCnuo7umPOqhcTZ7X%C2%A0>

Because there is no voting during the SGM you are requested to complete the proxy form and indicate your vote on that form.

## **Covid rules.**

### **Can I attend this meeting in person at Moorabbin?**

Yes, on a strictly limited first come first served basis. In keeping with Victorian Government Covid-19 social distancing requirements, ***we can accommodate 20 members only in the Borrett Room***. Therefore you are very welcome to attend in person, but you must get to the club early, as the 20 member limit will be strictly adhered to.

### **Do I need to wear a mask?**

If you do attend then you must wear a mask. You will not be admitted if you do not have one.

### **Will refreshments be served?**

Under our Covid-19 safe workplace plan, we will not be serving any refreshments for this meeting. Please bring your own water bottle which you will be welcome to refill.

### **Can I bring my device and join the Zoom meeting from another room at Moorabbin?**

No. Unfortunately this will cause interference with the broadcast of the meeting to members at home, so you are not able to do this.

We look forward to your virtual company!

Kind Regards  
Aidan Kelly  
Secretary  
Melbourne PC User Group