



Android Tablet Setup for Office 365

My system is a Samsung Galaxy using Android operating system Ver. 4.22

Many tablets use Android

On the Main home screen there will be a link to Settings looks like a cog or gear wheel.



Tap Settings

On the left there will be a list of things sorted as

Device

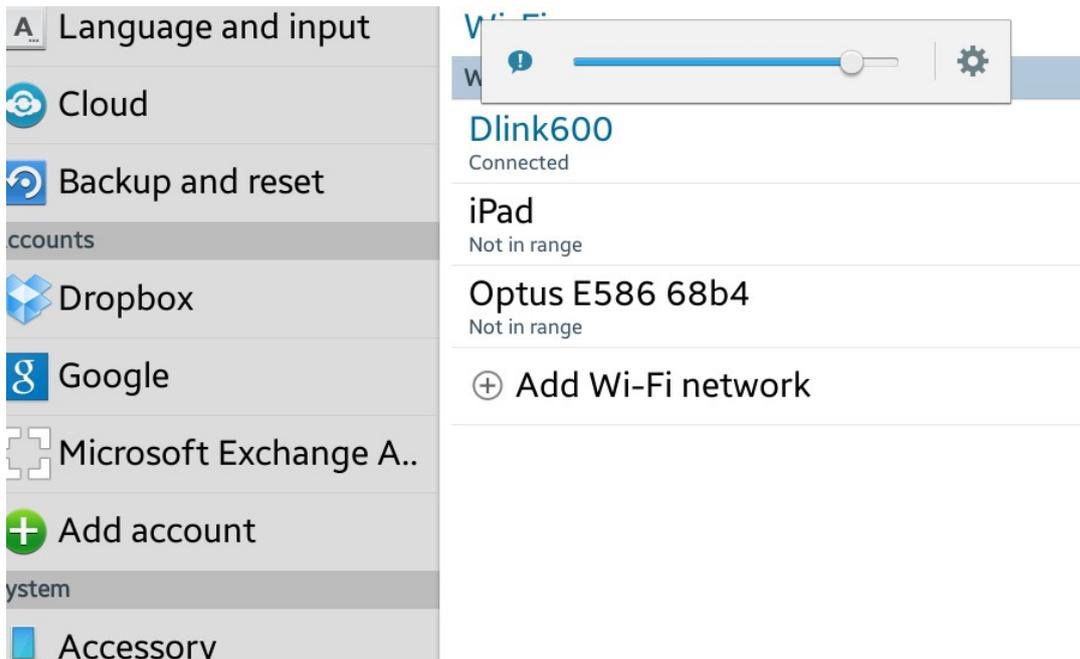
Storage

Personal

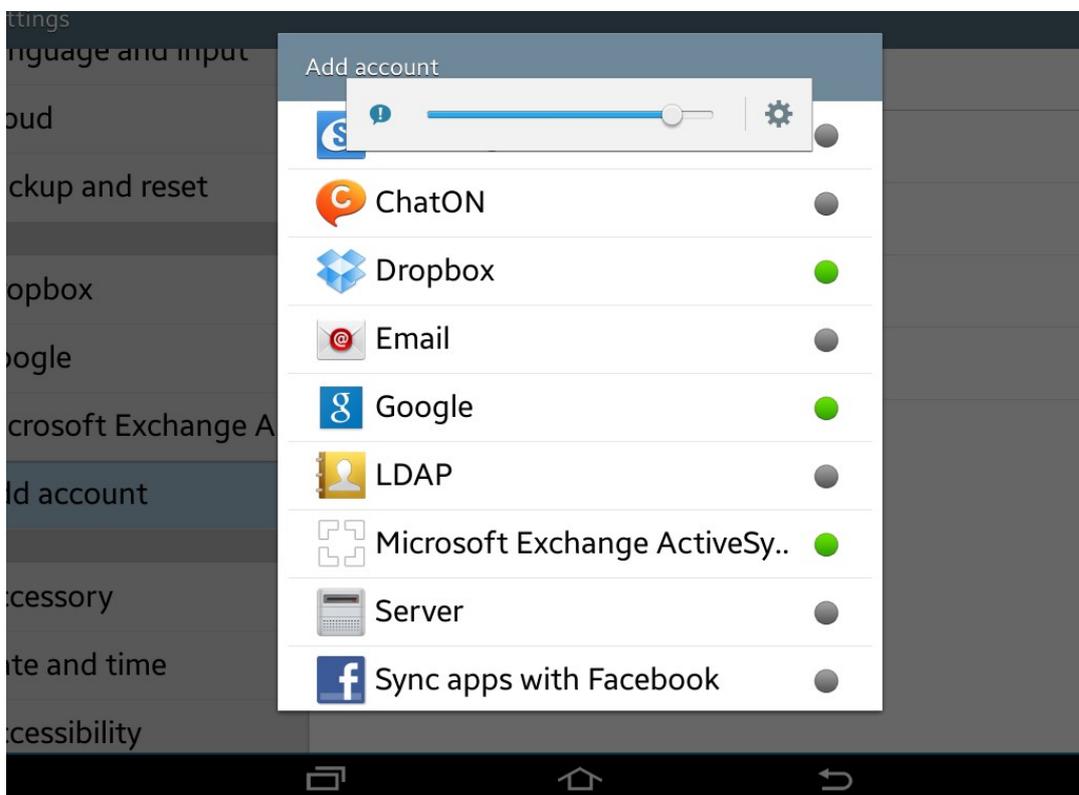
Accounts

System

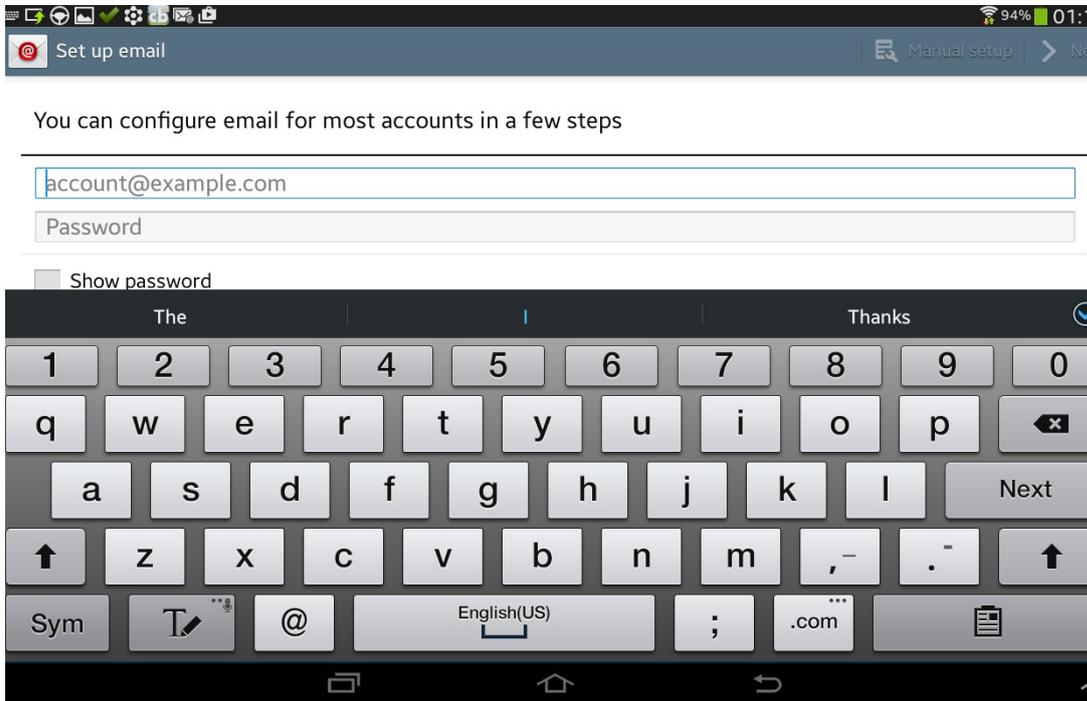
In the accounts section there will be Add account



Tap Add account and a list appears which includes email. Tap email

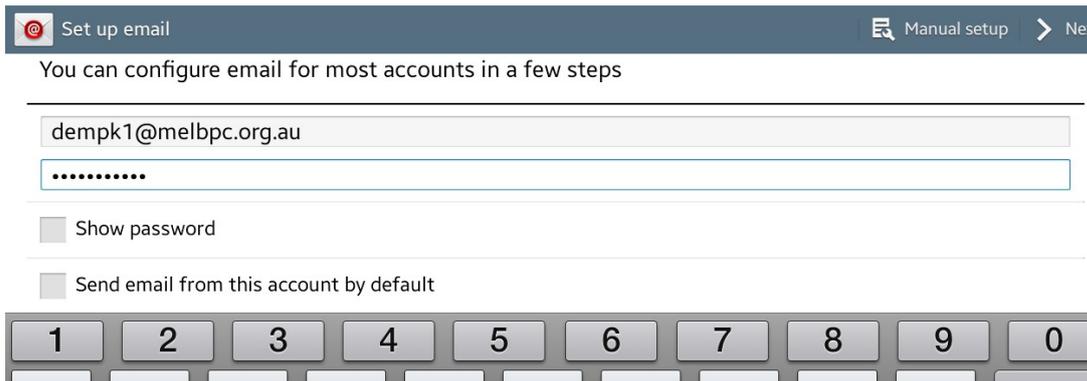


A Setup email page appears



Email address e.g. dempk1@melbpc.org.au

A Password the office365 password *****

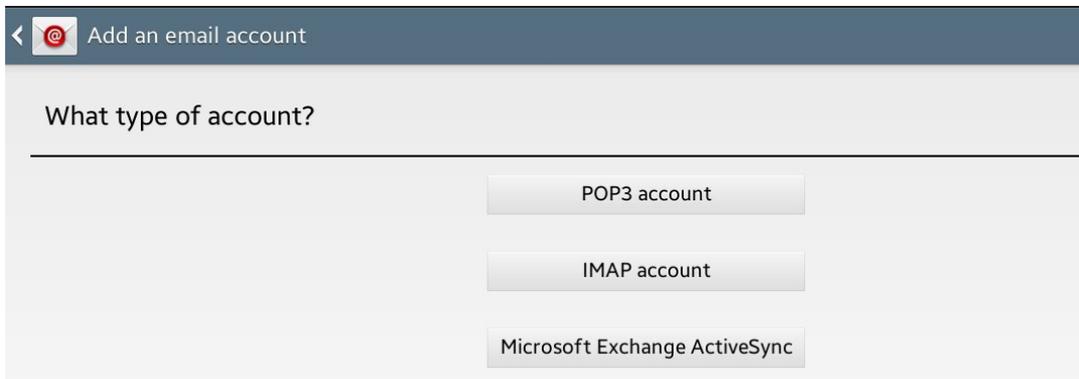


I am allowed to tick a box for Show Password

and a box for Send email from this account by default

Top right there will be Manual setup and >Next

Tap Manual setup then >Next



Tap IMAP account

Enter email address under User Name dempk1@melbpc.org.au

Leave password there

Under IMAP server enter outlook.office365.com

Under security type click none then select SSL Port 993 is OK

IMAP path prefix Optional is OK

Top Right Click Next

Incoming server settings < Previous Next >

Username
dempk1@melbpc.org.au

Password
.....

IMAP server
outlook.office365.com

Security type
SSL

Port
993

IMAP path prefix
Optional

If authentication fails enter correct password again

Next page is Outgoing server settings

Under SMTP server enter smtp.office365.com

Tap Security type select TLS Port 587 is correct

Tick box Require sign-in is correct

Click Next

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"Dlink600"

SMTP server
smtp.office365.com

Security type
TLS

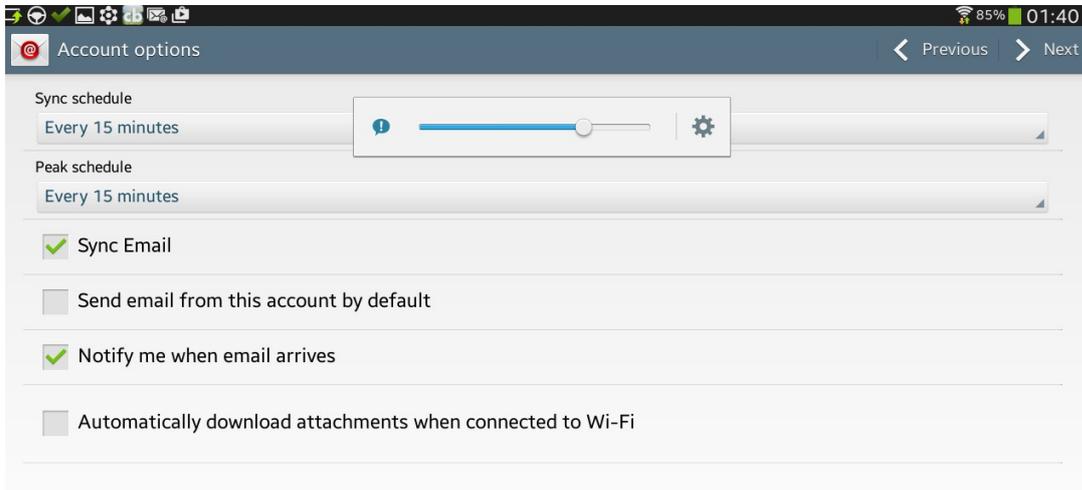
Port
587

Require sign-in

User name
dempk1@melbpc.org.au

Password
.....

Check Account options and choose suitable items you need. Tap Next



After processing the account is opened and messages arrive

Top right tap Done

KD Jly 2015